

HURON PERTH PUBLIC HEALTH BOARD

Clinton Site - Auditorium

January 2, 2020
9:30 am

AGENDA

1. **Approval of the Agenda.**
2. **Pecuniary Interest.**
3. **By-Laws, Finance and Personal and Governance and Risk Terms of Reference - *attached***
4. **Board of Health Structure for 2020**
 - a. Board Elections for 2020
 - i. Chair
 - ii. Vice-Chair
 - b. Finance and Personnel Committee for 2020
 - c. Governance and Risk Management Committee for 2020
 - d. Appointment of a Secretary for 2020
 - e. Dates and Times of Regular Meetings
 - f. Board Member Remuneration
5. **Appoint Auditors.**
6. **Appoint Signing Officers** for the signing of cheques.
7. **Closed Meeting**
Personal and Legal Matters
8. **Business Arising.**
 - a. Merger Update – Final Transition Team Meeting Minutes - *attached*
9. **New Business**
 - a. Policies and Procedures
 - i. Board Policy 1.02.010 Organizational Chart - *attached*
 - ii. Board Policy 1.02.060 Code of Conduct - *attached*
 - iii. Board Policy 1.02.075 Accessible Client Service Standards- *attached*
 - iv. Board Policy 1.02.080 Conflict of Interest - *attached*
 - v. Board Policy 1.02.090 Food and Beverages for Meetings and Events - *attached*
 - vi. Board Policy 1.02.900 Bridging Policy - *attached*
 - vii. Board Policy 1.03.010 Problem Solving in the Organization - *attached*
 - viii. Board Policy 1.03.020 Discipline - *attached*
 - ix. Board Policy 1.03.030 Daily Work Expectations - *attached*
 - x. Board Policy 1.03.040 Personnel Files - *attached*
 - xi. Board Policy 1.03.050 Mileage - *attached*
 - xii. Board Policy 1.03.060 Policy and Procedure Framework - *attached*
 - xiii. Board Policy 1.04.010 Privacy - *attached*
 - xiv. Board Policy 1.05.010 Banking and Investments - *attached*
 - xv. Board Policy 1.05.015 Insurance - *attached*
 - xvi. Board Policy 1.05.020 Budget Preparation and Approval - *attached*
 - xvii. Board Policy 1.05.025 Approval of Accounts - *attached*
 - xviii. Board Policy 1.05.030 Financial Reports - *attached*
 - xix. Board Policy 1.05.040 Purchasing - *attached*
 - xx. Board Policy 1.06.010 Occupational Health and Safety - *attached*
 - xxi. Board Policy 1.06.030 Incidents, Injuries and First Aid - *attached*
 - xxii. Board Policy 1.06.050 Violence and the Workplace- *attached*
 - xxiii. Board Policy 1.06.060 Harassment and the Workplace - *attached*
 - xxiv. Board Policy 1.09.010 Complaints- *attached*
 - xxv. Board Policy 1.09.020 Controlled Acts - *attached*
 - xxvi. Board Policy 1.09.030 Medical Directives- *attached*
 - xxvii. Board Policy 1.09.040 Child Abuse and Neglect - *attached*
 - xxviii. Board Policy 1.09.050 Adverse Events Involving Risk to Clients - *attached*
 - b. Sign Confidentiality Agreements
 - c. Public Health Consultation
10. **Business Administrator Report – Julie Pauli**
 - a. Financial Report – November 30, 2019 – *attached*
 - b. Data Sharing Agreement

11. **MOH Report** – Dr. Miriam Klassen - *attached*
12. **Correspondence**
 - a. alPHa re Moving Notice 2019 - *attached*
 - b. Leeds Grenville re Pharmacare - *attached*
13. **Date of next meeting** – TBD
14. **Adjournment.**
15. **Public Announcements.**
16. **Education Session** – deferred.