

Huron Perth Public Health
BOARD OF HEALTH

Virtual (Via Zoom)

March 8, 2024

AGENDA

Membership Invited: Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)
Lesley Biehn (Councillor, City of Stratford)
Rhonda Ehgoetz (Mayor, Perth East and Warden Perth County)
Sheryl Feagan (Provincial Representative)
George Finch (Mayor South Huron and Councillor, Huron County)
Todd Kasenberg, Vice Chair (Mayor, North Perth and Councillor Perth County)
Marg Luna (Councillor, Town of St Marys)
Bernie MacLellan, Chair (Mayor Huron East and Councillor, Huron County)
Bob Parker (Provincial Representative)
Jared Pettaplace (Provincial Representative)
Paul Robinson (Provincial Representative)
Cody Sebben (Councillor, City of Stratford)
Bill Vanstone (Deputy Mayor Ashfield-Colbourne-Wawanosh and Councillor, Huron County)

Staff Invited: Dr. Lauren Hayward, Physician Consultant
Dr. Miriam Klassen, MOH and CEO
barb Leavitt, Director of Population Health
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health
Melissa Rintoul, Executive Assistant to the Medical Officer of Health (Recorder)
Tanya Sangster, Director of Community and Family Health
Christina Taylor, Director of Health Protection

Note: Finance and Personnel Committee (F&P) and Risk and Governance Committee (R&G) are operationalized as committees of the whole as per BOH motions January 2024.

1. Land Acknowledgement ~ Paul Robinson

"We acknowledge that the land where we gather today is the traditional territory of the Anishinaabe, Haudenosaunee, Neutral, and Wendat peoples. We acknowledge and recognize our roles and shared responsibilities as treaty people committed to moving forward in the spirit of reconciliation, gratitude, and respect with all Indigenous, First Nation, Métis and Inuit people."

2. Introductions of new Provincial Representatives

Chair, Bernie MacLellan, will invite the new provincial appointees, Sheryl Feagan and Jared Pettaplace to introduce themselves.

3. Approval of the Agenda

Motion for Consideration:

That the Board of Health approve the Agenda for the March 8, 2024, meeting as circulated.

4. Declarations of Pecuniary Interest

5. Closed Session

Motion for Consideration:

That the Board of Health enter into CLOSED session for discussions pertaining to labour relations – ratification of the CUPE collective agreement, ONA and OPSEU bargaining; and legal - Strengthening Public Health communication from Grey Bruce Health Unit.

6. Director of Corporate Services Report – Julie Pauli

a. Statement of Accounts – period ending January 31, 2024 – **attached**

Motion for Consideration:

That the Board of Health approve the Statement of Accounts for the period ending January 31, 2024

b. **Financial Transactions** – January 1-31, 2024 – **attached**

Motion for Consideration

That the Board of Health approve the Financial Transaction Reports for the period of December 29-31, 2023 in the amount of \$1 082 315.79 and the period of January 1-31, 2024, in the total amount of \$1 009 598.51.

c. **2024 Annual Service Plan (ASP) – attached**

Motion for Consideration:

That the Finance and Personnel Committee recommend the Board of Health approve the 2024 ASP as presented and direct the Board of Health Chair, Medical Officer of Health & CEO and Director of Corporate Services to sign and submit to the Ministry.

7. **MOH Report – Dr Miriam Klassen - *attached***
Motion for Consideration:
That the Board of Health adopt the Report of the Medical Officer of Health as presented.
8. **Business Arising ~ None**
9. **New Business**
 - a. **BOH Self Evaluation 2024 – *attached***
Motion for Consideration
That the Board of Health review and accept the Board of Health Self Evaluation as presented for information purposes.
 - b. **Mileage for HPPH Staff**
Motion for Consideration
That the Board of Health approve HPPH staff mileage rates in alignment with the 2024 CRA automobile allowance rates.
 - c. **Board of Health Remuneration including Mileage**
Motion for Consideration
That the rate of mileage to be paid to Provincial Appointees of the HPPH Board of Health be aligned with the rates paid to staff of HPPH.
And,
That the rate of remuneration to be paid to Board of Health Chair and Provincial Appointees will be full day at \$XXX.XX (over four hours) and half day at \$XXX.XX.
 - d. **HR Metrics**
 For Information Purposes
 - e. **1.03.080 Information Technology and Information Systems Policy (Finance and Personnel) – *attached***
Motion for Consideration
That the Board of Health review and approve Board of Health Policy 1.04.080 Information Technology and Information Systems Policy as presented.
 - f. **1.03.140 Staff Disconnecting From Work (Finance and Personnel) – *attached***
Motion for Consideration:
That the Board of Health review and approve the updated Board of Health Policy 1.03.140 Staff Disconnecting From Work as presented.
 - g. **1.03.040 Personnel Files (Finance and Personnel) – *attached***
Motion for Consideration:
That the Board of Health review and approve the updated Board of Health Policy 1.03.040 Personnel Files as presented and approve moving it under the authority of the Medical Officer of Health.
10. **Other Business**
11. **Correspondence – *attached***
 - a. Office of the CMOH memo re – Update: Ontario Public Health Standards Review
 - b. alPHa email re – TOPHC Update
 - c. Sudbury & Districts Public Health letter re – Gender-based and Intimate Partner ViolenceMotion for Consideration:
That the Board of Health receive correspondence items for information purposes.
12. **Approval of the Minutes of the March 8, 2024, Board of Health meeting**
Motion for Consideration:
That the Board of Health approve the minutes of the February 9, 2024, Board of Health meeting as presented.
13. **Date of Next Meeting**
 The date of the next meeting will be held on **Friday, April 12, 2024** in person at the 653 West Gore St, Stratford site.
14. **Adjournment**
Motion for Consideration:
That the meeting of the Huron Perth Public Health Board of Health be adjourned as of X:XX am.
15. **Public Announcements**
16. **Education Session – Tuberculosis – Christina Taylor, Director of Health Protection**