

Huron Perth Public Health
BOARD OF HEALTH

Virtual (Via Zoom)

March 8, 2024

MINUTES

Membership Present: Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)
Lesley Biehn (Councillor, City of Stratford)
Rhonda Ehgoetz (Mayor, Perth East and Warden Perth County)
Sheryl Feagan (Provincial Representative)
George Finch (Mayor South Huron and Councillor, Huron County)
Todd Kasenberg, Vice Chair (Mayor, North Perth and Councillor Perth County)
Marg Luna (Councillor, Town of St Marys)
Bernie MacLellan, Chair (Mayor Huron East and Councillor, Huron County)
Bob Parker (Provincial Representative)
Jared Petteplace (Provincial Representative)
Paul Robinson (Provincial Representative)
Cody Sebben (Councillor, City of Stratford)
Bill Vanstone (Deputy Mayor Ashfield-Colbourne-Wawanosh and Councillor, Huron County)

Staff Present: Dr. Lauren Hayward, Physician Consultant
Dr. Miriam Klassen, MOH and CEO
barb Leavitt, Director of Population Health
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health
Melissa Rintoul, Executive Assistant to the Medical Officer of Health (Recorder)
Tanya Sangster, Director of Community and Family Health
Christina Taylor, Director of Health Protection

Note: Finance and Personnel Committee (F&P) and Risk and Governance Committee (R&G) are operationalized as committees of the whole as per BOH motions January 2024.

1. **Land Acknowledgement ~ Paul Robinson**

"We acknowledge that the land where we gather today is the traditional territory of the Anishinaabe, Haudenosaunee, Neutral, and Wendat peoples. We acknowledge and recognize our roles and shared responsibilities as treaty people committed to moving forward in the spirit of reconciliation, gratitude, and respect with all Indigenous, First Nation, Métis and Inuit people."

2. **Introductions of new Provincial Representatives**

Chair, Bernie MacLellan, invited the new provincial appointees, Sheryl Feagan and Jared Petteplace to provide a brief introduction.

3. **Approval of the Agenda**

Motion for Consideration:

That the Board of Health approve the Agenda for the March 8, 2024, meeting as circulated.

Motion made by: Marg Anderson

Seconded by: George Finch

Carried.

4. **Declarations of Pecuniary Interest - None**

5. **Closed Session**

Motion for Consideration:

That the Board of Health enter into CLOSED session for discussions pertaining to labour relations – ratification of the CUPE collective agreement, ONA and OPSEU bargaining; and legal - Strengthening Public Health communication from Grey Bruce Health Unit.

Motion made by: Lesley Biehn

Seconded by: Bob Parker

Carried.

Reporting Out of Closed Session

Strengthening Public Health – Letter from Sue Carleton, Chair of Board of Health of Grey Bruce Public Health (GBPH)

Direction was given to staff to arrange a meeting with GBPH.

CUPE Ratification

Motion for Consideration

That the Board of Health ratify the CUPE 2021-2024 Collective Agreement as presented by Julie Pauli, Director of Corporate Services.

Motion made by: Marg Anderson
Seconded by: Bill Vanstone
Carried.

Notice to bargain for ONA and OPSEU

Motion for Consideration:

That the Board of Health approve the mandate to bargain with ONA and OPSEU as presented by Julie Pauli, Director of Corporate Services.

Motion made by: Bob Parker
Seconded by: Jared Petteplace
Carried.

6. **Director of Corporate Services Report – Julie Pauli**

a. **Statement of Accounts – period ending January 31, 2024**

Motion for Consideration:

That the Board of Health approve the Statement of Accounts for the period ending January 31, 2024

Motion made by: Todd Kasenberg
Seconded by: George Finch
Carried.

b. **Financial Transactions – December 29-31, 2023 and January 1-31, 2024**

Motion for Consideration

That the Board of Health approve the Financial Transaction Reports for the period of December 29-31, 2023 (\$1 082 315.79) and January 1-31, 2024 (\$1 009 598.51), in the total amount of \$2 091 914.30.

Motion made by: Jared Petteplace
Seconded by: Sheryl Feagan
Carried.

c. **2024 Annual Service Plan (ASP)**

Motion for Consideration:

That the Board of Health recommend the Board of Health approve the 2024 ASP as presented and direct the Board of Health Chair, Medical Officer of Health & CEO and Director of Corporate Services to sign and submit to the Ministry.

Motion made by: George Finch
Seconded by: Bill Vanstone
Carried.

Motion for Consideration:

That the Board of Health directs staff to draft a letter regarding the continued Ministry support of funded private well water testing, to be brought back the April Board of Health meeting for approval.

Motion made by: Rhonda Ehgoetz
Seconded by: Jared Petteplace
Carried.

Note: Todd Kasenberg took on the responsibilities of the Chair at 10:52am as Chair Maclellan had to leave the meeting.

7. **MOH Report – Dr Miriam Klassen**

Motion for Consideration:

That the Board of Health adopt the Report of the Medical Officer of Health as presented.

Motion made by: George Finch
Seconded by: Marg Luna
Carried.

8. **Business Arising ~ None**

9. **New Business**

a. **BOH Self Evaluation 2024 - *deferred***

b. **Mileage for HPPH Staff**

Motion for Consideration

That the Board of Health approve HPPH staff mileage rates to be maintained at \$0.68 for the first 5000km and \$0.62 for kms over 5000.

Motion made by: Marg Anderson
Seconded by: Jared Petteplace
Carried.

c. **Board of Health Remuneration including Mileage**

Motion for Consideration

That the rate of mileage to be paid to Provincial Appointees of the HPPH Board of Health be aligned with the rates paid to staff of HPPH.

And,

That the rate of remuneration to be paid to Board of Health Chair and Provincial Appointees as per the County of Perth pay structure.

Motion made by: George Finch
Seconded by: Bill Vanstone
Carried.

d. **HR Metrics - *deferred***

e. **1.03.080 Information Technology and Information Systems Policy (Finance and Personnel) - *deferred***

f. **1.03.140 Staff Disconnecting From Work (Finance and Personnel) - *deferred***

g. **1.03.040 Personnel Files (Finance and Personnel) - *deferred***

10. **Other Business - none**

11. **Correspondence**

a. Office of the CMOH memo re – Update: Ontario Public Health Standards Review

b. alPHA email re – TOPHC Update

c. Sudbury & Districts Public Health letter re – Gender-based and Intimate Partner Violence

Motion for Consideration:

That the Board of Health receive correspondence items for information purposes.

Motion made by: Marg Anderson
Seconded by: Lesley Biehn
Carried.

12. **Approval of the Minutes of the March 8, 2024, Board of Health meeting**

Motion for Consideration:

That the Board of Health approve the minutes of the March 8, 2024, Board of Health meeting as presented.

Motion made by: Cody Sebben
Seconded by: Paul Robinson
Carried.

13. **Date of Next Meeting**

The date of the next meeting will be held on **Friday, April 12, 2024** in person at the 653 West Gore St, Stratford site.

14. **Adjournment**

Motion for Consideration:

That the meeting of the Huron Perth Public Health Board of Health be adjourned as of 11:12 am.

Motion made by: George Finch
Seconded by: Jared Petteplace
Carried.

15. **Public Announcements**

16. **Education Session – Tuberculosis – Christina Taylor, Director of Health Protection**

17. **New Board of Health Members remained for an Orientation Session.**