

Huron Perth Public Health
BOARD OF HEALTH

West Gore Site
Multipurpose Meeting Rooms

April 12, 2024

MINUTES

Membership Present: Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)
Lesley Biehn (Councillor, City of Stratford)
Rhonda Ehgoetz (Mayor, Perth East and Warden Perth County) *left the meeting at 11:00am*
Sheryl Feagan (Provincial Representative)
George Finch (Mayor South Huron and Councillor, Huron County)
Todd Kasenberg, Vice Chair (Mayor, North Perth and Councillor Perth County)
Marg Luna (Councillor, Town of St Marys)
Bernie MacLellan, Chair (Mayor Huron East and Councillor, Huron County)
Bob Parker (Provincial Representative)
Jared Petteplace (Provincial Representative)
Paul Robinson (Provincial Representative) *joined the meeting at 940am*
Cody Sebben (Councillor, City of Stratford) *left the meeting at 11:12am*
Bill Vanstone (Deputy Mayor Ashfield-Colbourne-Wawanosh and Councillor, Huron County)

Staff Present: Dr. Lauren Hayward, Physician Consultant - *joined the meeting at 10:00am*
Dr. Miriam Klassen, MOH and CEO
barb Leavitt, Director of Population Health
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health
Melissa Rintoul, Executive Assistant to the Medical Officer of Health (Recorder)
Tanya Sangster, Director of Community and Family Health
Christina Taylor, Director of Health Protection

Note: Finance and Personnel Committee (F&P) and Risk and Governance Committee (R&G) are operationalized as committees of the whole as per BOH motions January 2024.

1. **Land Acknowledgement ~ Cody Sebben**

"We acknowledge that the land where we gather today is the traditional territory of the Anishinaabe, Haudenosaunee, Neutral, and Wendat peoples. We acknowledge and recognize our roles and shared responsibilities as treaty people committed to moving forward in the spirit of reconciliation, gratitude, and respect with all Indigenous, First Nation, Métis and Inuit people."

2. **Approval of the Agenda**

Motion for Consideration:

That the Board of Health approve the Agenda for the April 12, 2024, meeting as circulated.

Motion made by: George Finch

Seconded by: Bill Vanstone

Carried.

3. **Declarations of Pecuniary Interest**

- Sheryl Feagan – item 5b
- Marg Anderson – transaction Item regarding BDO

4. **Closed Session**

Motion for Consideration:

That the Board of Health enter into CLOSED session at 9:34 am to discuss labour relations – ratification of the OPSEU collective agreement; and legal - Strengthening Public Health communication with Grey Bruce Health Unit and Southwestern Public Health.

Motion made by: Todd Kasenberg

Seconded by: Bob Parker

Carried.

Reporting Out of Closed Session

Strengthening Public Health

Chair MacLellan provided an update on communications with Grey Bruce Health Unit and Southwest Public Health.

OPSEU Ratification

Motion for Consideration

That the Board of Health ratify the OPSEU 2024-2026 Collective Agreement as presented by Julie Pauli, Director of Corporate Services.

Motion made by: Bob Parker

Seconded by: Marg Luna

Carried.

ONA Negotiation Update

Julie Pauli provided an update on the current status of the ONA bargaining process.

5. **Director of Corporate Services Report – Julie Pauli**

a. **Statement of Accounts** – period ending February 29, 2024

Motion for Consideration:

That the Board of Health approve the Statement of Accounts for the period ending February 29, 2024

Motion made by: Bill Vanstone

Seconded by: Leslie Biehn

Carried.

b. **Financial Transactions** – February 1-29, 2024

Motion for Consideration

That the Board of Health approve the Financial Transaction Reports for the period of February 1-29, 2024 in the amount of \$1 415 781.25.

Motion made by: Bob Parker

Seconded by: Paul Robinson

Carried.

6. **MOH Report – Dr Miriam Klassen**

Motion for Consideration:

That the Board of Health adopt the Report of the Medical Officer of Health as presented.

Motion made by: Marg Anderson

Seconded by: Marg Luna

Carried.

That Board of Health directs staff to investigate and bring back a staff report on a possible motion regarding immigration and international student vaccination requirements.

Motion made by: George Finch

Seconded by: Bob Parker

Carried.

7. **Business Arising**

a. **HR Metrics**

For Information Purposes

Julie Pauli, Director of Corporate Services presented a report on the HR Metrics data for Huron Perth Public Health in 2023.

b. **1.03.080 Information Technology and Information Systems Policy (Finance and Personnel)**

Motion for Consideration

That the Board of Health review and approve Board of Health Policy 1.04.080 Information Technology and Information Systems Policy as presented.

Motion made by: Marg Anderson

Seconded by: Bill Vanstone

Carried.

c. **1.03.140 Staff Disconnecting From Work (Finance and Personnel)**

Motion for Consideration:

That the Board of Health review and approve the updated Board of Health Policy 1.03.140 Staff Disconnecting From Work as presented.

Motion made by: George Finch

Seconded by: Todd Kasenberg

Carried.

d. **1.03.040 Personnel Files (Finance and Personnel)**

Motion for Consideration:

That the Board of Health review and approve the updated Board of Health Policy 1.03.040 Personnel Files as presented and approve moving it under the authority of the Medical Officer of Health.

Motion made by: Paul Robinson

Seconded by: Bob Parker

Carried.

e. **Board of Health Self Evaluation (Risk and Governance)**

For Discussion

Dr Miriam Klassen, Medical Officer of Health, presented a report on the compiled responses to the Board of Health Self Evaluation.

Motion for Consideration:

That the Board of Health schedule every meeting going forward to be in person, with the option of having a Zoom link for those that are unable to attend in person. The location to be determined by the Chair.

Motion made by: Marg Anderson

Seconded by: Marg Luna

Carried.

8. **New Business**

a. **Staff Report – Complexities of Living with Poverty**

For Information Purposes

That the Huron Perth Public Health (HPPH) Board of Health receive the attached report, *The Complexities of Living with Poverty*, as information and direct staff to circulate this report to our local councils, Members of Provincial Parliament, and Members of Parliament.

Motion made by: Todd Kasenberg

Seconded by: George Finch

Carried.

b. **Canadian Public Health Week**

For Information Purposes

Dr Miriam Klassen, Medical Officer of Health, presented the activities of HPPH in recognition of Canadian Public Health Week and acknowledged the continued support and contributions of our committed members of the Board of Health and thanked them.

9. **Correspondence**

- a. alPHa email re 2024 Annual General Meeting (AGM) and Conference – June 5-7, 2024
- b. alPHa email and letter re 2024 Ontario Budget Summary
- c. MLHU letter re Federal and Provincial Restrictions on Nicotine Pouches
- d. alPHa email re Call for BOH nominations for 2024-2026 alPHa Board of Directors
- e. alPHa email re Call for Resolutions
- f. alPHa letter re 2023 CMOH Annual Report: An All-of-Society Approach to Substance Use and Harms

Motion for Consideration:

That the Board of Health receive correspondence items for information purposes.

Motion made by: Marg Luna

Seconded by: Bill Vanstone

Carried.

Staff will bring back a report on medical cannabis licencing and the recommendations to take forward to the Province via alPHa.

10. **Approval of the Minutes of the April 12, 2024, Board of Health meeting**

Motion for Consideration:

That the Board of Health approve the minutes of the April 12, 2024, Board of Health meeting as presented.

Motion made by: Todd Kasenberg

Seconded by: Leslie Biehn

Carried.

11. **Date of Next Meeting**

The date of the next meeting will be held on **Friday, May 10, 2024** in person.

12. **Adjournment**

Motion for Consideration:

That the meeting of the Huron Perth Public Health Board of Health be adjourned as of 11:26 am.

Motion made by: Bill Vanstone

Seconded by: Marg Luna

Carried.

13. **Public Announcements**

14. **Education Session – Complexities of Living with Low Incomes – Pam Hanington, Community Developer**