

Huron Perth Public Health
BOARD OF HEALTH

In Person
West Gore Office – WG2/3

April 10, 2026
9:30 am

MINUTES

Membership Present: Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)
Lesley Biehn (Councillor, City of Stratford)
Sheryl Feagan (Provincial Representative)
George Finch (Mayor South Huron and Councillor, Huron County)
Marg Luna (Councillor, Town of St Marys)
Bernie MacLellan, Chair (Mayor Huron East and Councillor, Huron County)
Bob Parker (Provincial Representative)
Jared Petteplace (Provincial Representative) *attended virtually
Paul Robinson (Provincial Representative)
Adam Waxman (Provincial Representative) *arrived at 9:33am
Robert Wilhelm (Deputy Mayor, Perth South and Councillor, Perth County)

Membership Regrets: Cody Sebben (Councillor, City of Stratford)
Bill Vanstone (Deputy Mayor Ashfield-Colbourne-Wawanosh and Councillor, Huron County)

Membership Absent: Todd Kasenberg, Vice-Chair (Mayor, North Perth and Councillor Perth County)

Staff Invited: Dr. Lauren Hayward, Physician Consultant
Dr. Miriam Klassen, MOH and CEO
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health
Melissa Rintoul, Executive Assistant to the Medical Officer of Health (Recorder)
Tanya Sangster, Director of Community and Family Health
Christina Taylor, Director of Health Protection

Guests Present: Donald Harrison, Matthew Betik of KPMG attended virtually to present Item 5a. Audited Financial Statements – 2025

Media Present: Nicole Beswitherick, Midwestern Newspapers

Approved minutes of March 13, 2026, Board of Health Meeting *attached* for information purposes.

1. **Land Acknowledgement ~ Lesley Biehn**

“We acknowledge that the land where we gather today is the traditional territory of the Anishinaabe, Haudenosaunee, Neutral, and Wendat peoples. We acknowledge and recognize our roles and shared responsibilities as treaty people committed to moving forward in the spirit of reconciliation, gratitude, and respect with all Indigenous, First Nation, Métis and Inuit people.”

2. **Approval of the Agenda**

Motion for Consideration:

That the Board of Health approves the Agenda for the April 10, 2026, meeting as circulated.

Motion made by: Marg Anderson

Seconded by: Marg Luna

Carried.

3. **Declarations of Pecuniary Interest ~ Lesley Biehn – transaction number of 5c. 003617**

4. **Closed Session ~ none**

5. **Director of Corporate Services Report – Julie Pauli**

a. **Audited Financial Statements – 2025 – *draft statements emailed to the BOH April 8, 2026***

Julie Pauli, Director of Corporate Services introduced Donald Harrison and Matthew Betik from KPMG, who presented the 2025 Audited Financial Statements Report for Huron Perth Health Unit.

Motion for Consideration

That the Board of Health approves the 2025 Audited Financial Statements as presented by KPMG.

Motion made by: Adam Waxman
Seconded by: Lesley Biehn
Carried.

b. **Statement of Accounts – February 2026**

Julie Pauli reviewed the Statement of Accounts for the period ending February 28, 2026.

Motion for Consideration

That the Board of Health approves the Statement of Accounts for the period ending February 28th, 2026, as presented.

Motion made by: George Finch
Seconded by: Bob Wilhelm
Carried.

c. **Financial Transactions – February 1–28, 2026**

Julie Pauli, Director of Corporate Services, presented the Financial Transactions for the period of February 1-28, 2026.

Motion for Consideration

That the Board of Health approves the Financial Transaction Reports for the period of February 1 – February 28, 2026, in total amount of \$1,454,023.24.

Motion made by: Marg Luna
Seconded by: Marg Anderson
Carried.

6. **MOH Report – Dr Miriam Klassen**

Dr Klassen presented the MOH Report.

Motion for Consideration

That the Board of Health receives the Report of the Medical Officer of Health for information purposes.

Motion made by: Lesley Biehn
Seconded by: Bob Wilhelm
Carried.

7. **Business Arising**

a. **Staff Update – Listowel Power Back-Up**

Tanya Sangster provided an update on the options regarding the backup power for the new Listowel site. The Board of Health gave staff direction.

That the Board of Health provide direction to staff to initiate the move and installation of the generator at the new Listowel site.

Motion made by: Bob Parker
Seconded by: George Finch
Carried.

8. **New Business**

a. Staff Report – 2024-2027 Strategic Plan Update

Dr Klassen presented an update on the Strategic Plan.

b. Staff Report – Food Security

Tanya Sangster presented the Staff Report on Food Insecurity.

Motions for Consideration

That the Huron Perth Public Health Board of Health (BOH) receives this report for information purposes and directs staff to share this report (including appendix) to all municipalities in Huron and Perth counties on behalf of the BOH and that Chair MacLellan be authorized to sign.

and,

That the Huron Perth Public Health Board of Health approves the joint submission to the Association of Local Public Health Agencies' draft Resolution submission AXX-2026, Enhancing the Ontario Works Benefit, led by Middlesex-London Health Unit (MLHU), with endorsement from Southwestern Public Health and Windsor Essex County Health Unit.

Motion made by: Lesley Biehn
Seconded by: Marg Anderson
Carried.

c. 1.01.010 HPHU By-Laws

Julie Pauli, Director of Corporate Services, presented the reviewed Board of Health Policy 1.01.010 HPHU By-Laws, without changes.

Discussion was had regarding the current operationalizing of the subcommittees as 'Committees of the Whole' and changing the by-Laws to represent this practice or leaving them as is for flexibility in the future.

Recommendation was made to bring the By-Laws back to the Board of Health in January for consideration of a change.

Motion for Consideration

That the Board of Health approves the reviewed Board of Health By-Laws 1.01.010 HPHU By-Laws as presented.

Motion made by: George Finch
Seconded by: Marg Luna
Carried.

d. 1.01.030 Finance and Personnel Committee

Julie Pauli, Director of Corporate Services, presented the updated Board of Health Policy 1.01.030 Finance and Personnel Committee.

Motions for Consideration

That the Board of Health approves the updated Board of Health Policy 1.01.030 Finance and Personnel Committee as presented.

Motion made by: Lesley Biehn
Seconded by: Bob Parker
Carried.

e. 1.03.140 Staff Disconnecting from Work

Julie Pauli, Director of Corporate Services, presented the updated Board of Health Policy *1.03.040 Staff Disconnecting from Work*.

Motions for Consideration

That the Board of Health approves the updated Board of Health Policy 1.03.140 Staff Disconnecting from Work as presented.

Motion made by: Adam Waxman
Seconded by: Marg Luna
Carried.

f. 1.05.010 Banking and Investments

- Current Bank Accounts and Authorized Signing Officers

Julie Pauli, Director of Corporate Services, presented the updated Board of Health Policy *1.05.010 Banking and Investments*.

Motions for Consideration

That the Board of Health approves the updated Board of Health Policy 1.05.010 Banking and Investments as presented.

Motion made by: George Finch
Seconded by: Paul Robinson
Carried.

g. 1.05.015 Insurance

Julie Pauli, Director of Corporate Services, presented the updated Board of Health Policy *1.05.015 Insurance*.

Motions for Consideration

That the Board of Health approves the updated Board of Health Policy 1.05.015 Insurance as presented.

Motion made by: George Finch
Seconded by: Bob Parker
Carried.

h. 1.05.020 Budget Preparation

Julie Pauli, Director of Corporate Services, presented the reviewed Board of Health Policy *1.05.020 Budget Preparation*, without changes.

Motions for Consideration

That the Board of Health approves the reviewed Board of Health Policy 1.05.020 Budget Preparation as presented.

Motion made by: Marg Anderson
Seconded by: Lesley Biehn
Carried.

i. 1.05.025 Approval of Accounts

- Current Bank Accounts and Authorized Signing Officers

Julie Pauli, Director of Corporate Services, presented the updated Board of Health Policy *1.05.025 Approval of Accounts*.

Motions for Consideration

That the Board of Health approves the updated Board of Health Policy 1.05.025 Approval of Accounts as presented.

Motion made by: Bob Parker
Seconded by: Bob Wilhelm
Carried.

j. 1.05.026 HPPH Reserves

Julie Pauli, Director of Corporate Services, presented the reviewed Board of Health Policy 1.05.026 HPPH Reserves, without changes.

Motions for Consideration

That the Board of Health approves the reviewed Board of Health Policy 1.05.026 Reserves Reports as presented.

Motion made by: Sheryl Feagan
Seconded by: Marg Luna
Carried.

k. 1.05.030 Financial Reports

Julie Pauli, Director of Corporate Services, presented the reviewed Board of Health Policy 1.05.030 Financial Reports, without changes.

Motions for Consideration

That the Board of Health approves the reviewed Board of Health Policy 1.05.030 Financial Reports as presented.

Motion made by: Sheryl Feagan
Seconded by: Paul Robinson
Carried.

l. 1.05.060 Grants

Julie Pauli, Director of Corporate Services, presented the reviewed Board of Health Policy 1.05.060 Grants, without changes.

Motions for Consideration

That the Board of Health approves the reviewed Board of Health Policy 1.05.060 Grants as presented.

Motion made by: Lesley Biehn
Seconded by: Bob Parker
Carried.

9. Other Business ~ None

10. Correspondence

- a. alPHA InfoBreak Newsletter – March – April 2026
- b. alPHA 2026 Annual General Meeting and Conference Updates
- c. alPHA Workplace Health and Wellness Infographic – Take the Active Route
- d. alPHA Summary – 2026 Ontario Budget: A Plan to Protect Ontario
- e. alPHA letter re Congratulations from alPHA – Dr Kieran Moore
- f. Sudbury & Districts Public Health letter re Healthy Smiles Ontario fee schedule and access to dental care for children and youth
- g. Sudbury & Districts Public Health letter re public Health Sudbury & Districts 2026-2028 Risk Management Plan
- h. alPHA letter re Welcome from alPHA – Dr Joss Reimer
- i. alPHA email re Workplace Health and Wellness Month
- j. alPHA email re Canadian Public Health Week 2026 – Public Health Matters

Motion for Consideration:

That the Board of Health receives correspondence items for information purposes.

Motion made by: Marg Anderson
Seconded by: George Finch
Carried.

11. **Approval of the Minutes of April 10, 2026, Board of Health meeting**

Motion for Consideration:

That the Board of Health approves the minutes of April 10, 2026, Board of Health meeting as presented.

Motion made by: George Finch
Seconded by: Jared Petteplace
Carried.

12. **Date of Next Meeting**

The date of the next meeting will be held on **Friday, May 8, 2026, in person at the West Gore office of HPPH.**

13. **Adjournment**

Motion for Consideration:

That the meeting of the Huron Perth Public Health Board of Health be adjourned as of 10:53 am.

Motion made by: George Finch
Seconded by: Adam Waxman
Carried.

14. **Public Announcements~ none**

15. **Education Session – Canadian Public Health Week Social Media Campaign – Rita Marshall, Communications Manager ~ *deferred to future meeting.***