

## HURON PERTH PUBLIC HEALTH BOARD

### Stratford Site – Multipurpose Rooms

March 6, 2020

The Board of Health of the Huron Perth Health Unit met on the above date at 10:10 am at the Huron Perth Health Unit-Clinton Site, Auditorium.

Members present: Jim Fergusson, Bonnie Henderson, Dave Jewitt, Todd Kasenberg, Marg Luna, Bernie MacLellan, Myles Murdock, Kathy Vassilakos (Chair), and Bob Wilhelm, Anna Michener, Paul Robinson

Members regrets: Todd Kasenberg, Bonnie Henderson, Marg Luna

Public present: Nancy Rennick

Staff present: Dr Miriam Klassen, Medical Officer of Health/CEO; Julie Pauli, Director of Corporate Services; barb Leavitt, Director of Population Health; Tanya Sangster, Director of Community and Family Health; Melissa Rintoul, Executive Assistant to the MOH (Recorder)

### Agenda approval

Moved by: Bob Wilhelm  
Seconded by: Myles Murdock

**That the agenda for today's meeting be adopted as with the addition of Closed session following Pecuniary Interest.**

**Carried.**

### Pecuniary Interest

There were no disclosures of pecuniary interest.

### Approval of the Minutes for Board of Health Meeting of February 7, 2020

Moved by: Bob Wilhelm  
Seconded by: Dave Jewitt

**That the Minutes of the Board of Health meeting of February 7, 2020 be adopted as presented.**

**Carried.**

### Facilities Report

Julie Pauli, Director of Corporate Services, update the Board of Health on current facilities matters.

### June Meeting Date

The June meeting of the Board of Health will be held on Friday June 5<sup>th</sup>

## **Merger Update**

Dr Miriam Klassen update the Board of Health on the status of Board appointments and other HPPH merger matters.

## **Children Count Staff Report**

Tanya Sangster, Director of Community and Family Health, presented the board with the Children Count Staff report and discussed HPPH initiatives in this regard.

Moved by: Dave Jewitt  
Seconded by: Anna Michener

**That the Board encourage the Ministry of Health and the Ministry of Education to adopt the Health Living Module as part of the Ontario Public Health Standards and the Ontario School Climate Survey.**

**Carried.**

## **CPNP Program**

Moved by: Myles Murdock  
Seconded by: Bernie MacLellan

**That the Board directs the Director of Corporate Services; Public Health Manager, Tanya Patry; and the Board Chair to be the signing authorities for the financial components of the CPNP program**

**Carried.**

## **BFI Designation**

Tanya Sangster, Director of Community and Family Health, updated the Board of Health on the current HPPH position in regards to BFI designation.

Moved by: Bob Wilhelm  
Seconded by: Myles Murdock

**That the Board directs the Health Unit to suspend BFI designation activities for 2020 and continue policies and activities in the spirit of community support for the initiative.**

**Carried.**

## **Policies and Procedures**

Moved by: Bernie MacLellan  
Seconded by: Paul Robinson

**That the Board approve the following policies as presented:  
Board Policy 1.01.010 Role of the Board of Health**

**Carried**

Moved by: Bob Wilhelm  
Seconded by: Anna Michener

**That the Board approve the following policies as presented with two amendments:  
Board Policy 1.01.050 Procedures of the Board of Health  
Carried**

Moved by: Myles Murdock  
Seconded by: Anna Michener

**That the Board approve the following policy as presented:  
Board Policy 1.03.0XX Staff Development  
Carried.**

#### **Report of the Risk and Governance Committee**

Moved by: Bernie MacLellan  
Seconded by: Bob Wilhelm

**That the Board accept the recommendations of the Risk and Governance Committee  
as presented.  
Carried.**

#### **Director of Corporate Services Report**

Statement of Accounts – January 31, 2020

Julie Pauli, provided an overview of HPPH Statement of Accounts for period ending January 31, 2020.

Moved by: Bob Wilhelm  
Seconded by: Anna Michener

**That the Board accept Statement of Accounts for period ending January 31, 2020.  
Carried.**

#### Financial Transaction Report

Julie Pauli, provided an overview of GL Trial Balance Transaction Details.

Moved by: Bernie MacLellan  
Seconded by: Paul Robinson

**That the Board approve the Financial Transaction Reports in the amount of  
\$1,034,555.98.  
Carried.**

A written report, for March 6, 2020, was presented, which includes updates of work completed and in progress in the areas of Health Protection, Disease Prevention and Health Promotion.

Moved by: Bob  
Seconded by: Myles

**That the Medical Officer of Health Report be adopted as presented.  
Carried.**

## **Correspondence**

- a. Sudbury & Districts Public Health Fully Funded Universal Healthy School Food Program Letter
- b. Health Canada Response to PDHU Vaping Letter
- c. Eastern Ontario Health Unit 2020 Municipal Cost Share of Public Health Funding Letter
- d. City of Hamilton Endorsement of Correspondence Re: Vaping Recommendations

Moved by: Anna Michener  
Seconded by: Dave Jewitt

**That the Board receive correspondence items for information purposes.**

**Carried.**

## **Next Meeting**

**Friday, April 3, 2020 at 930 am at the West Gore site.**

**Approval of the Minutes for Board of Health Meeting of March 6, 2020 - deferred to next meeting.**

## **Adjournment**

Moved by: Bernie MacLellan  
Seconded by: Bob Wilhelm

**That we now adjourn.**

**Carried.**

Meeting adjourned at 11:24 am.

Respectfully submitted,



Kathy Vassilakos, Chair