

Huron Perth Public Health
BOARD OF HEALTH

Virtual (Via Zoom)

February 9, 2024

MINUTES

Membership Present: Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)
Lesley Biehn (Councillor, City of Stratford)
Rhonda Ehgoetz (Mayor, Perth East and Warden Perth County)
George Finch (Mayor South Huron and Councillor, Huron County)
Todd Kasenberg, Vice Chair (Mayor, North Perth and Councillor Perth County)
Marg Luna (Councillor, Town of St Marys)
Bob Parker (Provincial Representative)
Paul Robinson (Provincial Representative)
Cody Sebben (Councillor, City of Stratford)
Bill Vanstone (Deputy Mayor Ashfield-Colbourne-Wawanosh and Councillor, Huron County)

Membership Regrets: Bernie MacLellan, Chair (Mayor Huron East and Councillor, Huron County)

Staff Present: Dr. Miriam Klassen, MOH and CEO
barb Leavitt, Director of Population Health
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health
Melissa Rintoul, Executive Assistant to the Medical Officer of Health (Recorder)
Christina Taylor, Director of Health Protection

Staff Regrets: Dr. Lauren Hayward, Physician Consultant
Tanya Sangster, Director of Community and Family Health

Public/Media Present: Kelsey Bent, Listowel Banner

Todd Kasenberg, Vice Chair (Mayor, North Perth and Councillor Perth County, chaired the meeting as Bernie MacLellan, Chair (Mayor Huron East and Councillor, Huron County) had sent regrets.

Note: Finance and Personnel Committee (F&P) and Risk and Governance Committee (R&G) are operationalized as committees of the whole as per BOH motions January 2024.

1. **Land Acknowledgement ~ Bob Parker**

"We acknowledge that the land where we gather today is the traditional territory of the Anishinaabe, Haudenosaunee, Neutral, and Wendat peoples. We acknowledge and recognize our roles and shared responsibilities as treaty people committed to moving forward in the spirit of reconciliation, gratitude, and respect with all Indigenous, First Nation, Métis and Inuit people."

2. **Approval of the Agenda**

Motion for Consideration:

That the Board of Health approve the Agenda for the February 9, 2024 meeting as circulated.

Motion made by: George Finch
Seconded by: Marg Anderson
Carried.

3. **Declarations of Pecuniary Interest – None**

4. **Closed Session**

Motion for Consideration:

That the Board of Health enter into CLOSED session for discussions pertaining to personal matters regarding the appointment of a Provincial Representative.

Motion made by: Bill Vanstone
Seconded by: Marg Luna
Carried.

The Board of Health ended CLOSED session at 9:41am.

Reporting Out

The Board of Health received an update pertaining to the appointment of Jared Petteplace, who will serve on the Board of Health as a Provincial Representative for a period of up to three years. Staff will reach out to welcome Mr. Petteplace and will invite him to all future Board of Health meetings beginning in March 2024.

5. **Director of Corporate Services Report – Julie Pauli**

a. **Financial Transactions – December 1-31, 2023**

Motion for Consideration

That the Board of Health approve the Financial Transaction Reports for the period of December 1-31, 2023, in the total amount of \$1 514 234.42.

Motion made by: Bill Vanstone

Seconded by: Cody Sebben

Carried.

b. **Municipal Funding and Reserves**

Motion for Consideration

That the Board of Health direct staff to place the funding formula surplus of 2023 Municipal funding in the amount of \$27 903 into reserves.

Motion made by: Bob Parker

Seconded by: Lesley Biehn

Carried.

c. **2023 COVID Funding Update**

Julie Pauli, Director of Corporate Services, informed the Board of Health of the COVID funding notification from the Ministry.

6. **MOH Report – Dr Miriam Klassen**

Motion for Consideration:

That the Board of Health adopt the Report of the Medical Officer of Health as presented.

Motion made by: George Finch

Seconded by: Rhonda Ehgoetz

Carried.

7. **Business Arising ~ None**

8. **New Business**

a. **1.02.060 Code of Conduct (Risk and Governance)**

Motion for Consideration

That the Board of Health review and approve Board of Health Policy 1.02.060 Code of Conduct as presented.

Motion made by: Lesley Biehn

Seconded by: Bill Vanstone

Carried.

b. **1.02.062 Problem Solving in the Organization (Risk and Governance)**

Motion for Consideration:

That the Board of Health review and approve the updated Board of Health Policy 1.03.010 Problem Solving in the Organization as presented and renumbered it to 1.02.062.

Motion made by: Paul Robinson

Seconded by: George Finch

Carried.

c. **1.03.020 Discipline (Finance and Personnel)**

Motion for Consideration:

That the Board of Health review and approve the updated Board of Health Policy 1.03.020 Discipline as presented.

Motion made by: Paul Robinson

Seconded by: Marg Anderson

Carried.

9. **Other Business - none**

10. **Correspondence**

- a. Office of the CMOH response re – Public Health funding and the 2024 budget for the Huron Perth Health Unit
- b. alPHa email re – alPHa Winter Symposium Highlights: Board of Health members can contact Melissa for registration
- c. WECHU email re – Nicotine Pouches
- d. SDPH letter re – Household Food Insecurity

Motion for Consideration:

That the Board of Health receive correspondence items for information purposes.

Motion made by: Marg Luna
Seconded by: Bill Vanstone

Carried.

11. **Approval of the Minutes of the February 9, 2024, Board of Health meeting**

Motion for Consideration:

That the Board of Health approve the minutes of the February 9, 2024, Board of Health meeting as presented.

Motion made by: George Finch
Seconded by: Paul Robinson

Carried.

12. **Date of Next Meeting**

The date of the next meeting will be held on **Friday, March 8, 2024** via zoom.

13. **Adjournment**

Motion for Consideration:

That the meeting of the Huron Perth Public Health Board of Health be adjourned as of 10:12 am.

Motion made by: Marg Anderson
Seconded by: Lesley Biehn

Carried.

14. **Public Announcements**

15. **Education Session – Countering Misinformation – Rita Marshall, Communications Manager**