

To Families of Newly Registered Children,

RE: Information from Huron Perth Public Health's immunization team

Welcome to licensed childcare! Huron Perth Public Health (HPPH) partners with this centre to help protect your child's health and ensure their immunizations are up to date. Centres in Ontario follow the *Child Care and Early Years Act*; part of this law states that children who attend childcare must be immunized against specific diseases. **Children attending centres must have an up-to-date immunization record or exemption on file with the health unit AND with the centre.**

This letter will help you make sure your child has received all the mandatory immunizations. It also explains how to submit your child's immunization record to the health unit AND to the childcare centre.

Children require the following vaccines to attend licensed childcare:

- Tetanus, Diphtheria, Pertussis, Polio, Hib – given at age 2, 4, 6 and 18 months
- Measles, Mumps, Rubella – given at age 12 months
- Meningococcal-C Conjugate – given at age 12 months
- Pneumococcal Conjugate 13 or 15 ("Prevnar") – given at age 2, 4 and 12 months
- Varicella (chickenpox) – given at 15 months old

How to Submit your Child's Record to the Health Unit

1. Parents/Legal guardians can submit their child's immunizations to HPPH securely using the [online immunization reporting tool](#):

- Visit www.hpph.ca/icon
- You will need your child's valid Ontario Health Card and the postal code registered to the card.
- Follow the instructions on the screen to enter the vaccines your child has received and the date they received them.
- **Always upload a picture of the record.**
- Print the record or save it on your computer at home.
- Keep track of your PIN to log in again in the future to add vaccines and download your child's record from your computer or mobile device.
- If your child does not have an Ontario Health Card or you have any difficulties, please call the health unit for assistance.

Benefits of using the online immunization reporting tool:

- Provides a central place for parents/legal guardians to update and print their child's immunization record.
- Records won't be lost if your healthcare provider moves or retires.
- It is the same reporting tool that you will need to use when your child is in elementary and secondary school. You can update the record as your child receives other vaccines in the future.
- If you move, your child's record will move to their new school and public health unit anywhere in Ontario.
- If you have other children, you can submit immunization information for them using the reporting tool as well. If your other children are in school, some of their records may already be in the system. You can check their record to make sure it is complete and correct.

2. [Parents/Legal guardians can submit their child's immunization records to Huron Perth Public Health by mail or in-person Monday to Friday 8:30am to 4:30pm.](#)

Huron Office

77722B London Road, Clinton, ON N0M 1L0

Perth Office

653 West Gore Street, Stratford, ON N5A 1L4

Please call HPPH if you have questions, if you need help using the online immunization reporting tool, or if you require an alternate method of submitting records to the health unit.

Remember to give a copy of your child's immunization record to the childcare centre!

If parents/legal guardians decide they do not want their child to receive one or more of the publicly-funded vaccines, they must complete a [Statement of Conscience or Religious Belief, Child Care and Early Years Act](#) and [HPPH's Childcare Immunization Exemption Request Form](#). Visit <https://www.hpph.ca/health-topics/immunizations-and-vaccines/immunization-exemptions> for more information.

Thank you,

Immunization team, Huron Perth Public Health
1-888-221-2133 ext. 3558