

Huron Perth Public Health
BOARD OF HEALTH

**West Gore Site
Multipurpose Rooms**

**October 10, 2025
9:30 am**

AGENDA

Membership Invited: Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)
Lesley Biehn (Councillor, City of Stratford)
Sheryl Feagan (Provincial Representative)
George Finch (Mayor South Huron and Councillor, Huron County)
Todd Kasenberg, Vice-Chair (Mayor, North Perth and Councillor Perth County) **
Marg Luna (Councillor, Town of St Marys)
Bernie MacLellan, Chair (Mayor Huron East and Councillor, Huron County)
Bob Parker (Provincial Representative)
Jared Petteplace (Provincial Representative)
Paul Robinson (Provincial Representative)
Cody Sebben (Councillor, City of Stratford)
Bill Vanstone (Deputy Mayor Ashfield-Colbourne-Wawanosh and Councillor, Huron County)
Adam Waxman (Provincial Representative)
Robert Wilhelm (Councillor, Perth South and Councillor, Perth County)

**Regrets Received
to date:**

Staff Invited: Dr. Lauren Hayward, Physician Consultant
Dr. Miriam Klassen, MOH and CEO
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health
Melissa Rintoul, Executive Assistant to the Medical Officer of Health (Recorder)
Tanya Sangster, Director of Community and Family Health
Christina Taylor, Director of Health Protection

Note: Finance and Personnel Committee (F&P) and Risk and Governance Committee (R&G) are operationalized as committees of the whole as per BOH motions January 2024 and January 2025.

Approved minutes of September 12, 2025, Board of Health Meeting *attached* for information purposes.

****Note:** Todd Kasenburg will be chairing this meeting this meeting.

1. **Land Acknowledgement ~ Cody Sebben**
"We acknowledge that the land where we gather today is the traditional territory of the Anishinaabe, Haudenosaunee, Neutral, and Wendat peoples. We acknowledge and recognize our roles and shared responsibilities as treaty people committed to moving forward in the spirit of reconciliation, gratitude, and respect with all Indigenous, First Nation, Métis and Inuit people."
2. **Approval of the Agenda**
Motion for Consideration:
That the Board of Health approves the Agenda for the October 10, 2025, meeting as circulated.
3. **Declarations of Pecuniary Interest**

4. **Closed Session**

Motion for Consideration:

That the Board of Health enter into CLOSED session for discussions pertaining to :

- *personal matters about an identifiable individual, and;*
- *instruction to be applied to negotiations on behalf of the Board regarding a lease agreement.*

5. **Director of Corporate Services Report – Julie Pauli**

a. **Statement of Accounts – August 2025 – *attached***

Motion for Consideration:

That the Board of Health approves the Statement of Accounts for the period ending August 31, 2025.

b. **Financial Transactions – August 1 – August 31, 2025 – *attached***

Motion for Consideration

That the Board of Health approves the Financial Transaction Reports for the period of August 1-August 31, 2025, in total amount of \$X XXX XXX.XX.

c. **Budget**

Motion for Consideration

That the Board of Health approve the 2026 budget as presented by Julie Pauli, Director of Corporate Services.

6. **MOH Report – Dr Miriam Klassen – *attached***

Motion for Consideration

That the Board of Health receive the Report of the Medical Officer of Health for information purposes.

7. **Business Arising ~ none**

8. **New Business**

a. **Auditors**

Motion for Consideration

That the Board of Health approve the appointment of KPMG as the auditors effective January 1, 2026 for a period of five years.

b. **1.06.010 Occupational Health and Safety – *attached***

Motion for Consideration

That the Board of Health approves the updated Board of Health policy 1.06.010 Occupational Health and Safety as presented and directs the Board Chair to sign.

c. **1.06.030 Injuries, Incidents and First Aid – *attached***

Motion for Consideration

That the Board of Health approves the updated Board of Health policy 1.06.030 Injuries, Incidents and First Aid as presented.

d. **1.06.050 Violence and the Workplace – *attached***

Motion for Consideration

That the Board of Health approves the updated Board of Health policy 1.06.050 Violence and the Workplace as presented.

e. **1.06.060 Bullying and Harassment and the Workplace – *attached***

Motion for Consideration

That the Board of Health approves the updated Board of Health policy 1.06.060 Bullying and Harassment and the Workplace as presented.

f. **November 14th All Staff Gathering including Staff Luncheon and Service Awards**

- g. **Board of Health Self Evaluation**
- h. **alPHA 2025 Fall Symposium and Workshops – Nov 5-7, 2025 – *attached***
- 9. **Other Business**
- 10. **Correspondence – *attached***
 - a. WECHU Recommendation/Resolution report – Strengthening Coordination of Provincial and Federal Dental Programs
 - b. alPHA InfoBreak – Fall 2025
 - c. Algoma PH letter – re Working Together to Reduce Food Insecurity in Ontario

Motion for Consideration:
That the Board of Health receives correspondence items for information purposes.
- 11. **Approval of the Minutes of October 10, 2025, Board of Health meeting**

Motion for Consideration:
That the Board of Health approves the minutes of September 12, 2025, Board of Health meeting as presented.
- 12. **Date of Next Meeting**

The date of the next meeting will be held on **Friday, November 14, 2025.**
- 13. **Adjournment**

Motion for Consideration:
That the meeting of the Huron Perth Public Health Board of Health be adjourned as of X:XX am.
- 14. **Public Announcements**
- 15. **Education Session – A Day in the Life of Public Health Nurses** presented by: PHNs Julie Bergman, Ashley Furtney, RuthAnn Ogilvie and Amber Schram

**RSVP to Melissa Rintoul at 1-888-221-2133 ext. 3256 or mrintoul@hpph.ca
if you are unable to attend this meeting.**