

Huron Perth Public Health
BOARD OF HEALTH

**West Gore Site
Multipurpose Meeting Rooms**

May 10, 2024

AGENDA

Membership Invited: Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)
Lesley Biehn (Councillor, City of Stratford)
Rhonda Ehgoetz (Mayor, Perth East and Warden Perth County)
Sheryl Feagan (Provincial Representative)
George Finch (Mayor South Huron and Councillor, Huron County)
Todd Kasenberg, Vice Chair (Mayor, North Perth and Councillor Perth County)
Marg Luna (Councillor, Town of St Marys)
Bernie MacLellan, Chair (Mayor Huron East and Councillor, Huron County)
Bob Parker (Provincial Representative)
Jared Petteplace (Provincial Representative)
Paul Robinson (Provincial Representative)
Cody Sebben (Councillor, City of Stratford)
Bill Vanstone (Deputy Mayor Ashfield-Colbourne-Wawanosh and Councillor, Huron County)

Staff Invited: Dr. Lauren Hayward, Physician Consultant
Dr. Miriam Klassen, MOH and CEO
barb Leavitt, Director of Population Health
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health
Melissa Rintoul, Executive Assistant to the Medical Officer of Health (Recorder)
Tanya Sangster, Director of Community and Family Health
Christina Taylor, Director of Health Protection

Note: Finance and Personnel Committee (F&P) and Risk and Governance Committee (R&G) are operationalized as committees of the whole as per BOH motions January 2024.

1. Land Acknowledgement ~ Bill Vanstone

"We acknowledge that the land where we gather today is the traditional territory of the Anishinaabe, Haudenosaunee, Neutral, and Wendat peoples. We acknowledge and recognize our roles and shared responsibilities as treaty people committed to moving forward in the spirit of reconciliation, gratitude, and respect with all Indigenous, First Nation, Métis and Inuit people."

2. Approval of the Agenda

Motion for Consideration:

That the Board of Health approve the Agenda for the May 10, 2024, meeting as circulated.

3. Declarations of Pecuniary Interest

4. Closed Session

Motion for Consideration:

That the Board of Health move into closed session for discussion of a matter under litigation.

5. Director of Corporate Services Report – Julie Pauli

a. **Statement of Accounts** – period ending March 31, 2024 – **attached**

Motion for Consideration:

That the Board of Health approve the Statement of Accounts for the period ending March 31, 2024

- b. **Financial Transactions** – March 1-31, 2024 – **attached**
Motion for Consideration
That the Board of Health approve the Financial Transaction Reports for the period of March 1-31, 2024 in the amount of \$1 747 148.90.

- 6. **MOH Report – Dr Miriam Klassen - attached**
Motion for Consideration:
That the Board of Health adopt the Report of the Medical Officer of Health as presented.

- 7. **Business Arising**
 - a. **Staff Report – Private Well Water Testing**
For Information Purposes
That the Board of Health Continue to monitor for changes to the Provincial Private Well Water Testing Program.

- 8. **New Business**
 - a. **Staff Report –Enterprise Risk Management – attached**
Motion for Consideration
That the Board of Health approve the Enterprise Risk Management plan as presented.

 - b. **aIPHa Resolutions – to be forwarded for review as soon as the 2024 Resolutions for Consideration are received**
Motion for Consideration
That the Board of Health endorses the following resolutions:

 - c. **1.01.020 Role of the Board of Health – attached**
Motion for Consideration
That the Board of Health review and approve the updated Board of Health Policy 1.01.020 Role of the Board of Health, as presented.

 - d. **1.01.025 Procedures for the Board of Health – attached**
Motion for Consideration
That the Board of Health review and approve the updated Board of Health Policy 1.01.025 Procedures for the Board of Health, as presented.

 - e. **1.01.070 Client Service Standards – attached**
Motion for Consideration
That the Board of Health review and approve the updated Board of Health Policy 1.01.070 Client Service Standards, as presented.

 - f. **1.02.900 Bridging Policy – attached**
Motion for Consideration
That the Board of Health review and approve the updated Board of Health Policy 1.02.900 Bridging Policy, as presented.

 - g. **1.05.010 Banking and Investments – attached**
Motion for Consideration
That the Board of Health review and approve the updated Board of Health Policy 1.05.010 Banking and Investments, as presented.

 - h. **1.05.015 Insurance – attached**
Motion for Consideration
That the Board of Health review and approve the updated Board of Health Policy 1.05.015 Insurance, as presented.

- i. **1.05.020 Budget Preparation and Approval – *attached***
 - **Current Bank Accounts and Authorized Signing Officers**

Motion for Consideration
That the Board of Health review and approve the updated Board of Health Policy 1.05.020 Budget Preparation and Approval, as presented.
 - j. **1.05.025 Approval of Accounts – *attached***
 - **Current Bank Accounts and Authorized Signing Officers**

Motion for Consideration
That the Board of Health review and approve the updated Board of Health Policy 1.05.025 Approval of Accounts as presented.
 - k. **1.05.026 Reserves – *attached***

Motion for Consideration
That the Board of Health review and approve the updated Board of Health Policy 1.05.026 Reserves as presented.
 - l. **1.05.030 Financial Reports – *attached***
 - **Depreciation Rates and Capital Assets**

Motion for Consideration
That the Board of Health review and approve the updated Board of Health Policy 1.05.030 Financial Reports as presented.
9. **Correspondence – *attached***
 - a. SDPH Letters re Recommendations for Government Regulation of Nicotine Pouches
Motion for Consideration:
That the Board of Health receive correspondence items for information purposes.
 10. **Approval of the Minutes of the May 10, 2024, Board of Health meeting**

Motion for Consideration:
That the Board of Health approve the minutes of the May 10, 2024, Board of Health meeting as presented.
 11. **Date of Next Meeting**

The date of the next meeting will be held on **Friday, June 14, 2024** at the West Gore Site.
 12. **Adjournment**

Motion for Consideration:
That the meeting of the Huron Perth Public Health Board of Health be adjourned as of X:XX am.
 13. **Public Announcements**
 14. **Education Session – Rabies Prevention and Control Program – Lori Holmes, Manager Environmental Health and Dale Lyttle, Senior Public Health Inspector**

RSVP to Melissa Rintoul at 1-888-221-2133 ext. 3256 or mrintoul@hpph.ca if you are unable to attend this meeting.