

Huron Perth Public Health  
**BOARD OF HEALTH**

**West Gore Site  
Multipurpose Rooms**

**December 12, 2025  
9:30 am**

**AGENDA**

**Membership Invited:** Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)  
Lesley Biehn (Councillor, City of Stratford)  
Sheryl Feagan (Provincial Representative)  
George Finch (Mayor South Huron and Councillor, Huron County)  
Todd Kasenberg, Vice-Chair (Mayor, North Perth and Councillor Perth County)  
Marg Luna (Councillor, Town of St Marys)  
Bernie MacLellan, Chair (Mayor Huron East and Councillor, Huron County)  
Bob Parker (Provincial Representative)  
Jared Petteplace (Provincial Representative)  
Paul Robinson (Provincial Representative)  
Cody Sebben (Councillor, City of Stratford)  
Bill Vanstone (Deputy Mayor Ashfield-Colbourne-Wawanosh and Councillor, Huron County)  
Adam Waxman (Provincial Representative)  
Robert Wilhelm (Councillor, Perth South and Councillor, Perth County)

**Regrets Received  
to date:**

**Staff Invited:** Dr. Lauren Hayward, Physician Consultant  
Dr. Miriam Klassen, MOH and CEO  
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health  
Melissa Rintoul, Executive Assistant to the Medical Officer of Health (Recorder)  
Tanya Sangster, Director of Community and Family Health  
Christina Taylor, Director of Health Protection

**Note:** Finance and Personnel Committee (F&P) and Risk and Governance Committee (R&G) are operationalized as committees of the whole as per BOH motions January 2024 and January 2025.

**Approved minutes of November 14, 2025, Board of Health Meeting *attached* for information purposes.**

1. **Land Acknowledgement ~ Adam Waxman**  
*"We acknowledge that the land where we gather today is the traditional territory of the Anishinaabe, Haudenosaunee, Neutral, and Wendat peoples. We acknowledge and recognize our roles and shared responsibilities as treaty people committed to moving forward in the spirit of reconciliation, gratitude, and respect with all Indigenous, First Nation, Métis and Inuit people."*
2. **Approval of the Agenda**  
Motion for Consideration:  
*That the Board of Health approves the Agenda for the December 12, 2025, meeting as circulated.*
3. **Declarations of Pecuniary Interest**

4. **Closed Session**

Motion for Consideration:

*That the Board of Health enter into CLOSED session for discussions pertaining to:*

- *personal matters about an identifiable individual, and*
- *legal matters pertaining to property of the Board.*

5. **Director of Corporate Services Report – Julie Pauli**

a. **Statement of Accounts – October 2025 – *attached***

Motion for Consideration:

*That the Board of Health approves the Statement of Accounts for the period ending October 31, 2025.*

b. **Financial Transactions – October 1 – October 31, 2025 – *attached***

Motion for Consideration

*That the Board of Health approves the Financial Transaction Reports for the period of October 1 – October 31, 2025, in total amount of \$1,778,308.75.*

c. **HPPH Reserves**

Motion for Consideration

*That the Board of Health approve the movement of funds received from a WSIB rebate in the amount of \$165,134.12, to the HPPH Reserves account.*

6. **MOH Report – Dr Miriam Klassen – *attached***

Motion for Consideration

*That the Board of Health receive the Report of the Medical Officer of Health for information purposes.*

7. **Business Arising**

a. **HPPH Board of Health Self Evaluation Report – Dr Miriam Klassen – *attached***

8. **New Business**

a. **2026 Meeting Schedule**

Motion for Consideration

*That the Board of Health meetings will continue to take place in person at the West Gore site of the Health Unit with the exception of the January, February and December meetings due to the possibility of poor weather and driving conditions, when the Board will meet via Zoom.*

9. **Other Business**

10. **Correspondence – *attached***

- a. *Sudbury & District PH letter re Endorsing Canadian Institute of Public Health Inspectors and Association of Supervisors of Public Health Inspectors of Ontario joint statement: Supporting the Implementation of Recommendations from the Auditor General's 2025 Report on Non-Municipal Drinking Water Safety, 2025*
- b. *alPHa email re 2026 Budget Consultations*

Motion for Consideration:

*That the Board of Health receives correspondence items for information purposes.*

11. **Approval of the Minutes of December 12, 2025, Board of Health meeting**

Motion for Consideration:

*That the Board of Health approves the minutes of December 12, 2025, Board of Health meeting as presented.*

12. **Date of Next Meeting**

The date of the next meeting will be held on **Friday, January 9, 2025.**

13. **Adjournment**  
Motion for Consideration:  
*That the meeting of the Huron Perth Public Health Board of Health be adjourned as of X:XX am.*
14. **Public Announcements**  
COVID-19 and Influenza vaccines will be available to the Board of Health members following the meeting.
15. **Education Session – A Day in the Life of IT** to be presented by Karen Sherwood - IT Manager, Terry Hogg – Computer Technician, and Dianne Kruse – IT Support Technician.

**RSVP to Melissa Rintoul at 1-888-221-2133 ext. 3256 or [mrintoul@hp-ph.ca](mailto:mrintoul@hp-ph.ca) if you are unable to attend this meeting.**