

Huron Perth Public Health  
**BOARD OF HEALTH**

Virtually  
Via Zoom

January 9, 2025  
9:30 am

**MINUTES**

**Membership Present:** Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)  
Lesley Biehn (Councillor, City of Stratford)  
Sheryl Feagan (Provincial Representative)  
George Finch (Mayor South Huron and Councillor, Huron County)  
Todd Kasenberg, Vice-Chair (Mayor, North Perth and Councillor Perth County)  
Marg Luna (Councillor, Town of St Marys)  
Bernie MacLellan, Chair (Mayor Huron East and Councillor, Huron County)  
Bob Parker (Provincial Representative)  
Jared Petteplace (Provincial Representative)  
Cody Sebben (Councillor, City of Stratford)  
Bill Vanstone (Deputy Mayor Ashfield-Colbourne-Wawanosh and Councillor, Huron County)  
Adam Waxman (Provincial Representative)  
Robert Wilhelm (Councillor, Perth South and Councillor, Perth County)

**Membership Regrets:** Paul Robinson (Provincial Representative)

**Staff Present:** Dr. Lauren Hayward, Physician Consultant  
Dr. Miriam Klassen, MOH and CEO  
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health  
Melissa Rintoul, Executive Assistant to the Medical Officer of Health (Recorder)  
Tanya Sangster, Director of Community and Family Health  
Christina Taylor, Director of Health Protection

**Media Present:** Amanda Modaragamage, Stratford Times  
Nicole Beswitherick, Midwestern Newspapers

**Note:** Julie Pauli Director of Corporate Services will chair the meeting until elections are complete.

1. **Land Acknowledgement ~ Adam Waxman**

*"We acknowledge that the land where we gather today is the traditional territory of the Anishinaabe, Haudenosaunee, Neutral, and Wendat peoples. We acknowledge and recognize our roles and shared responsibilities as treaty people committed to moving forward in the spirit of reconciliation, gratitude, and respect with all Indigenous, First Nation, Métis and Inuit people."*

2. **Approval of the Agenda**

Motion for Consideration:

*That the Board of Health approves the Agenda for the January 9, 2026, meeting as circulated.*

Motion made by: Bob Wilhelm  
Seconded by: Marg Luna

Carried.

3. **Declarations of Pecuniary Interest - None**

4. **Board of Health Elections**

a. **Board of Health Chairperson**

**Motion for Consideration**

*That, Bernie MacLellan be nominated as Chairperson of the Huron Perth Health Unit Board of Health, from this day up until the November 2026 Board of Health meeting.*

Motion made by: Marg Anderson

Seconded by: George Finch

Carried.

**Bernie MacLellan, assumed the Role of the Board of Health Chair for the remainder of the meeting.**

b. **Board of Health Vice Chairperson**

**Motion for Consideration**

*That, Todd Kasenberg be nominated as Vice Chairperson of the Huron Perth Health Unit Board of Health, from this day up until the November 2026 Board of Health meeting.*

Motion made by: Bernie MacLellan

Seconded by: Bob Wilhelm

Carried.

c. **Appointment of Board of Health Secretary** (generally the Director of Corporate Services in alignment with the HPPH By-Law)

**Motion for Consideration**

*That, Julie Pauli be appointed Secretary to the Huron Perth Board of Health.*

Motion made by: Marg Anderson

Seconded by: George Finch

Carried.

5. **Risk and Governance**

**Motion for Consideration:**

*That the Board of Health operationalize the Risk and Governance Committee as a Committee of the Whole to be operationalized as part of the regular Board of Health agenda and chaired by the Chair of the Board of Health for the year of 2026.*

Motion made by: Todd Kasenberg

Seconded by: Lesley Biehn

Carried.

6. **Finance and Personnel**

**Motion for Consideration:**

*That the Board of Health operationalize the Finance and Personnel Committee as a Committee of the Whole to be operationalized as part of the regular Board of Health agenda and chaired by the Chair of the Board of Health for the year of 2026.*

Motion made by: Robert Wilhelm

Seconded by: Marg Luna

Carried.

7. **Director of Corporate Services Report – Julie Pauli**

a. Statement of Accounts – November 2025

Motion for Consideration:

*That the Board of Health approves the Statement of Accounts for the period ending November 30, 2025.*

Motion made by: Bill Vanstone

Seconded by: George Finch

Carried.

b. **Financial Transactions** – November 1 – November 30, 2025

Motion for Consideration

*That the Board of Health approves the Financial Transaction Reports for the period of November 1 – November 30, 2025, in total amount of \$1,560,351.97.*

Motion made by: Adam Waxman

Seconded by: Bob Parker

Carried.

c. **1.02.010 Organizational Chart – January 2026**

Julie Pauli, Director of Corporate Services presented the updated HPPH Organization Chart.

Motion for Consideration

*That the Board of Health approves the updated Organizational Chart including an additional 0.5 FTE PHI.*

Motion made by: Marg Luna

Seconded by: Sheryl Feagan

Carried.

8. **MOH Report – Dr Miriam Klassen**

Motion for Consideration

*That the Board of Health receive the Report of the Medical Officer of Health for information purposes.*

Motion made by: Marg Anderson

Seconded by: Bob Wilhelm

Carried.

9. **Business Arising ~ none**

10. **New Business ~ none**

11. **Other Business ~ None**

12. **Correspondence**

a. County of Perth letter re 2026 Boards and Committee Appointments

b. MLHU Report re *Monitoring Food Affordability and Implications for Public Policy and Action*

Motion for Consideration:

*That the Board of Health receives correspondence items for information purposes.*

Motion made by: Bill Vanstone

Seconded by: Sheryl Feagan

Carried.

13. **Approval of the Minutes of January 9, 2026, Board of Health meeting**

Motion for Consideration:

*That the Board of Health approves the minutes of January 9, 2026, Board of Health meeting as presented.*

Motion made by: Jared Petteplace

Seconded by: Bill Vanstone

Carried.

14. **Date of Next Meeting**

The date of the next meeting will be held virtually on **Friday, February 13, 2026 via Zoom.**

15. **Adjournment**

Motion for Consideration:

*That the meeting of the Huron Perth Public Health Board of Health be adjourned as of 10:09 am.*

Motion made by: Bob Wilhelm

Seconded by: Jared Petteplace

Carried.

16. **Public Announcements**

17. **Education Session – A Day in the Life of a Public Health Inspector – Jessica VanGeffen, PHI**