

Huron Perth Public Health  
**BOARD OF HEALTH**

In Person  
West Gore Office – WG2/3

March 13, 2026  
9:30 am

**MINUTES**

**Membership Present:** Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County) \*  
Lesley Biehn (Councillor, City of Stratford)  
Sheryl Feagan (Provincial Representative) \* and leaving at 1045am  
George Finch (Mayor South Huron and Councillor, Huron County) \*  
Todd Kasenberg, Vice-Chair (Mayor, North Perth and Councillor Perth County) \*  
Marg Luna (Councillor, Town of St Marys)  
Bernie MacLellan, Chair (Mayor Huron East and Councillor, Huron County)  
Bob Parker (Provincial Representative)  
Jared Petteplace (Provincial Representative) \*  
Paul Robinson (Provincial Representative) \*  
Cody Sebben (Councillor, City of Stratford) – *left meeting at 10:15am*  
Adam Waxman (Provincial Representative) \*

**BOH Regrets:** Robert Wilhelm (Councillor, Perth South and Councillor, Perth County)  
Bill Vanstone (Deputy Mayor Ashfield-Colbourne-Wawanosh and Councillor, Huron County)

**Staff Present:** Dr. Lauren Hayward, Physician Consultant  
Dr. Miriam Klassen, MOH and CEO  
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health  
Melissa Rintoul, Executive Assistant to the Medical Officer of Health (Recorder)  
Tanya Sangster, Director of Community and Family Health

**Staff Regrets:** Christina Taylor, Director of Health Protection

**Media Present for meeting:** Nicole Beswitherick, Midwestern Newspapers

\*Attended virtually

1. **Land Acknowledgement ~ Marg Anderson**

*"We acknowledge that the land where we gather today is the traditional territory of the Anishinaabe, Haudenosaunee, Neutral, and Wendat peoples. We acknowledge and recognize our roles and shared responsibilities as treaty people committed to moving forward in the spirit of reconciliation, gratitude, and respect with all Indigenous, First Nation, Métis and Inuit people."*

2. **Approval of the Agenda**

Motion for Consideration:

*That the Board of Health approves the Agenda for the March 13, 2026, meeting as circulated.*

Motion made by: Marg Luna

Seconded by: Adam Waxman

Carried.

3. **Declarations of Pecuniary Interest**

Lesley Biehn – 4b transaction #3592 - Countryside Midwives

4. **Closed Session ~ none**

5. **Director of Corporate Services Report – Julie Pauli**

a. **Statement of Accounts – January 2026**

Motion for Consideration

*That the Board of Health approves the Statement of Accounts for the period ending January 31<sup>st</sup>, 2026, as presented.*

Motion made by: Bob Parker

Seconded by: Marg Anderson

Carried.

b. **Financial Transactions – January 1 – January 31, 2026**

Motion for Consideration

*That the Board of Health approves the Financial Transaction Reports for the period of January 1 – January 31, 2026, in total amount of \$1,058,897.87.*

Motion made by: George Finch

Seconded by: Lesley Biehn

Carried.

c. **2025 HR Metrics**

For information purposes

Julie Pauli, Director of Corporate Services provided a presentation regarding the 2025 HR Metrics for HPPH.

d. **Mileage Rates Review**

Julie Pauli presented the recommended milage rates as of March 2026.

Motion for Consideration

*That the Board of Health approve the maintenance of the current rate of mileage (\$0.68/km and 0.62 for km over 5000).*

Motion made by: Bob Parker

Seconded by: Lesley Biehn

Carried.

e. **ASP**

Julie Pauli, Director of Corporate Services, presented the 2026 Annual Service Plan, and Tanya Sangster presented the Infant Feeding Program as example.

Discussion regarding the battery backup one-time expense. The Board is requesting that there be a more fulsome investigation into the costs of moving our current generator (at the Listowel site) to the new site or purchasing a new smaller generator for the fridge alone.

Motion for Consideration

*That the Board of Health approves the Annual Service Plan (ASP), with the one time requests, the backup battery option to be further investigated and updated, and directs the Chair, Medical Officer of Health/CEO, and Director of Corporate Services to sign and submit to the Ministry of Health.*

Motion made by: Marg Luna

Seconded by: Jared Petteplace

Carried.

6. **MOH Report**

There is no report for the March Board of Health meeting.

7. **Business Arising ~ none**

8. **New Business ~ None**

9. **Other Business ~ None**

10. **Correspondence**

- a. NWHU Endorsement Letter re *MLHU Alcohol Labelling Policy Position*
  - b. North Bay Parry Sound District HU letter re *Board of Health Resolution and Recommendations for the 2026 Ontario Budget Consultation – Strengthening Social Assistance Rates*
  - c. WECHU Recommendation/Resolution Report re *Digital Dependence Support and Prevention in Pre-School and School Aged Children*
  - d. WECHU Recommendation/Resolution Report re *Food Handler Training and WEC Food Premises*
  - e. WECHU Recommendation/Resolution Report re *Premise Licensing for WEC Municipalities*
  - f. Algoma PH BOH Resolution re *Support for Transitioning to the Combined Dtap-HB-IPV-Hib Vaccine into Ontario's Publicly Funded Immunization Schedule to Strengthen Early Protection against Hepatitis B*
- Motion for Consideration:

*That the Board of Health receives correspondence items for information purposes.*

Motion made by: Lesley Biehn

Seconded by: Marg Anderson

Carried.

Note: Dale Lyttle, Senior Public Health Inspector joined the meeting to discuss premise inspection and notification for new food premises, PSS premises and food trucks. Staff are asked to follow up with Huron East Municipality to discuss mobile food premise approval process.

11. **Approval of the Minutes of March 13, 2026, Board of Health meeting**

Motion for Consideration:

*That the Board of Health approves the minutes of March 13, 2026, Board of Health meeting as presented.*

Motion made by: Todd Kasenberg

Seconded by: George Finch

Carried.

12. **Date of Next Meeting**

The date of the next meeting will be held on **Friday, April 10, 2026, in person at the West Gore office of HPPH.**

13. **Adjournment**

Motion for Consideration:

*That the meeting of the Huron Perth Public Health Board of Health be adjourned as of 10:42am.*

Motion made by: Marg Luna

Seconded by: Jared Petteplace

Carried.

14. **Public Announcements**

15. **Education Session – A Day in the Life of Corporate Services**