

Huron Perth Public Health  
**BOARD OF HEALTH**

**Multipurpose Rooms**  
**653 West Gore Street, Stratford**  
**And Zoom**

**September 8, 2023**

**10:57am**

**MINUTES**

**Membership Present:** Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)  
Rhonda Ehgoetz (Mayor, Perth East and Warden Perth County) – *regrets received*  
George Finch (Mayor South Huron and Councillor, Huron County)  
Todd Kasenberg, Vice Chair (Mayor, North Perth and Councillor Perth County)  
Marg Luna (Councillor, Town of St Marys)  
Bernie MacLellan, Chair (Mayor Huron East and Councillor, Huron County)  
Bob Parker (Provincial Representative)  
Paul Robinson (Provincial Representative) *via Zoom*  
Cody Sebben (Councillor, City of Stratford) *via Zoom*  
Bill Vanstone (Deputy Mayor Ashfield-Colbourne-Wawanosh and Councillor, Huron County)

**Membership Regrets:** Lesley Biehn (Councillor, City of Stratford)

**Staff Present:** Dr. Lauren Hayward, Physician Consultant  
Dr. Miriam Klassen, MOH and CEO  
barb Leavitt, Director of Population Health  
Melissa Rintoul, Executive Assistant to the Medical Office of Health (Recorder)  
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health  
Tanya Sangster, Director of Community and Family Health

**Staff Regrets:** Christina Taylor, Director of Health Protection

**Guests Present:** Lindsay Martin and Shohreh Soltaninia, all from *optimus sbr* – via Zoom at

**1. Land Acknowledgement ~ George Finch**

*"We acknowledge that the land where we gather today is the traditional territory of the Anishinaabe, Haudenosaunee, Neutral, and Wendat peoples. We acknowledge and recognize our roles and shared responsibilities as treaty people committed to moving forward in the spirit of reconciliation, gratitude, and respect with all Indigenous, First Nation, Métis and Inuit people."*

**2. Approval of the Agenda**

Motion for Consideration:

*That the Board of Health approve the Agenda for the September 8, 2023 meeting as circulated, moving Item 9a to the start of the meeting to accommodate guest attendance.*

Motion made by: Bob Parker  
Seconded by: Marg Luna  
Carried.

**3. Declarations of Pecuniary Interest**

None were declared.

4. **Acceptance of the Motions and Minutes of the Finance and Personnel Committee Closed Meeting**

Motion for Consideration:

*That the Board of Health approve and adopt the recommendations of the Finance and Personnel as represented in the Finance and Personnel Committee Closed Meeting minutes of September 8, 2023.*

Motion made by: Todd Kasenberg  
Seconded by: George Finch  
Carried.

5. **Acceptance of the Motions and Minutes of the Risk and Governance Committee Meeting**

Motion for Consideration:

*That the Board of Health approve and adopt the recommendations of the Risk and Governance Committee as represented in the Risk and Governance Committee meeting minutes of September 8, 2023.*

Motion made by: Marg Anderson  
Seconded by: Bill Vanstone  
Carried.

6. **Director of Corporate Services Report**

a. **Statement of Accounts – July 31, 2023 – *attached***

Motion for Consideration:

*That the Board of Health approve the Statement of Accounts for the period ending July 2023.*

Motion made by: George Finch  
Seconded by: Marg Anderson  
Carried.

b. **Financial Transactions – May to July 2023 – *attached***

Motion for Consideration

*That the Board of Health approve the Financial Transaction Reports for the periods of May, June and July 2023 in the total amount of \$5 118 213.39.*

Motion made by: Bill Vanstone  
Seconded by: George Finch  
Carried.

7. **MOH Report – *attached***

Motion for Consideration:

*That the Board of Health adopt the Report of the Medical Officer of Health as presented.*

Motion made by: Marg Anderson  
Seconded by: Bob Parker  
Carried.

8. **Business Arising ~ None**

9. **New Business**

a. HPPH Strategic Plan for 2024-2027 – presented by *optimus sbr* at **10:45am**

Motion for Consideration

*That the Board of Health approve the HPPH Strategic Plan as presented.*

Motion made by: George Finch  
Seconded by: Bob Parker  
Carried.

- b. Staff Report – Municipal Partnerships – **attached**

Motion for Consideration:

*That the Board of Health receive this report for information purposes.*

Motion made by: Marg Luna  
Seconded by: Todd Kasenberg  
Carried.

- c. Staff Report – Modernization of Alcohol Marketplace and Product Sales – **attached**

Motion for Consideration:

*That the Board of Health endorse the Ontario Public Health Association's (OPHA) letter titled "Modernizing alcohol marketplace and product sales" (attached) and send a letter indicating support to the Honourable Peter Bethlenfalvy, Minister of Finance and the Honourable Sylvia Jones, Deputy Premier and Minister of Health and cc: the following: the Honourable Michael Tibollo, Associate Minister of Mental Health and Addictions; the Honourable Lisa Thompson, Minister of Agriculture, Food and Rural Affairs and Member of Provincial Parliament Huron-Bruce; Mr. Matthew Rae, Member of Provincial Parliament Perth-Wellington, Ontario Boards of Health, with the recommendation of strengthening language with the inclusion additional information from the OPHA letter.*

Motion made by: George Finch  
Seconded by: Bill Vanstone  
Carried.

- d. Staff Report – Joshua's Law (Life Jackets for Life) – **attached**

Motion for Consideration:

*That the Board of Health send a letter indicating support of Bill 93 to the Honourable Doug Ford, Premier of Ontario, and cc: the Honourable Sylvia Jones, Deputy Premier and Minister of Health; the Honourable Prabmeet Sarkaria, Minister of Transportation; the Honourable Lisa Thompson, Minister of Agriculture, Food and Rural Affairs and Member of Provincial Parliament Huron-Bruce; Mr. Matthew Rae, Member of Provincial Parliament Perth-Wellington; Association of Local Public Health Agencies; All Ontario Boards of Health.*

Motion made by: Marg Luna  
Seconded by: George Finch  
Carried.

- e. alPHa feedback – Paul Robinson

Provincial Representative Paul Robinson, provided a synopsis of the presentations attended at alPHa's Annual Conference in June 2023.

10. **Other Business ~ None**

11. **Correspondence – attached**

- a. Algoma re Bill S-254, an Act to Amend the Food and Drug Act
- b. Middlesex-London re Consultation on Restricting Food Advertising Primarily Directed at Children
- c. Sudbury re Bill S-254 – An Act to Amend the Food and Drugs Act
- d. Employment and Social Development Canada re National School Food Policy
- e. Simcoe Muskoka re 2024 Budget
- f. Sudbury re Public Health Funding
- g. Peterborough re Air Quality Monitoring Stations
- h. AOPHBA re Strengthening the Public Health System
- i. Sudbury re Teens and Vaping
- j. OPHA re Government of Ontarians Investing in Public Health
- k. CMOH Memo re Provincial Strategy to Strengthen Public Health In Ontario
- l. alPHa re Public Health Funding Announcement
- m. Haliburton Kawartha Pine Ridge HU re Health Unit Funding Shortfalls for 2024

Motion for Consideration:

*That the Board of Health receive correspondence items for information purposes.*

Motion made by: Bob Parker  
Seconded by: George Finch  
Carried.

12. **Approval of the Minutes of the September 8, 2023, Board of Health meeting**

Motion for Consideration:

*That the Board of Health approve the minutes of the September 8, 2023, Board of Health meeting as presented.*

Motion made by: Marg Anderson  
Seconded by: George Finch  
Carried.

13. **Date of Next Meeting**

The date of the next meeting will be held on **Friday, October 13, 2023** via zoom. Councilor Leslie Biehn will present the land acknowledgement.

The Board of Health sponsored Staff Appreciation Luncheon to follow at Brodhagen Community Centre. Please RSVP once the invitation is received (to confirm numbers for lunch). Staff Service Awards will be presented by the Board following the unveiling of Indigenous art for the Clinton and West Gore sites, by the artist, Sean Couchie, Nipissing Band of Ojibway, which will occur directly after lunch.

14. **Adjournment**

Motion for Consideration:

*That the meeting of the Huron Perth Public Health Board of Health be adjourned as of 12:12pm.*

15. **Public Announcements**

16. **Education Session – School Health Promotion ~ presented by Annette Hoyles ~ Deferred**

HURON PERTH PUBLIC HEALTH

For the Eight Months Ending August 31, 2023  
Board Report 2023

	YTD Actual 2023	YTD Budget 2023	Variance \$ 2023	MOH Approved Budget 2023
<b>Revenue:</b>				
County of Huron	\$975,040	\$867,484	(\$107,556)	\$1,297,708
County of Perth	720,524	587,096	(133,428)	880,644
City of Stratford	470,865	470,865		708,013
Town of St. Marys	93,616	93,616		140,036
Provincial Funding Cost-shared 70%	6,611,477	6,655,233	43,757	9,982,850
1-Time Mitigation	816,205	816,200	(5)	1,224,300
1-Time COVID		194,653	194,653	291,979
1-Time COVID Immunization		1,857,071	1,857,071	2,785,606
Other Revenue	37,683	141,615	103,932	212,423
Reserve Withdrawal				
<b>Total Revenue</b>	<b>9,725,410</b>	<b>11,683,833</b>	<b>1,958,424</b>	<b>17,523,558</b>
<b>Operating expenses:</b>				
Salaries and Wages	6,079,305	6,453,980	374,675	9,743,196
Benefits	1,704,128	1,717,803	13,675	2,576,704
Fees for Service	84,092	86,331	2,239	129,496
Program Expenses	216,404	315,586	99,182	473,379
Travel	114,068	128,286	14,217	192,053
Staff Ed/Meetings	18,931	104,887	85,955	157,330
Property Expenses	488,534	390,058	(98,476)	585,087
Administration Expenses	272,580	270,192	(2,388)	405,288
Equipment/Furnishings	28,641	43,247	14,606	64,871
IT/Technology	147,123	79,045	(68,078)	118,567
COVID Immunization	1,381,965	1,857,071	475,106	2,785,606
COVID-19 Outbreak	285,338	194,653	(90,686)	291,979
Recovery	2,763		(2,763)	
<b>Total Operating Expenses</b>	<b>10,823,875</b>	<b>11,641,138</b>	<b>817,262</b>	<b>17,523,558</b>
<b>Surplus</b>	<b>(1,098,465)</b>	<b>42,696</b>	<b>1,141,161</b>	<b>0</b>
<b>Other Programs - Not Municipally Cost-Shared (December 31 Year End)</b>				
<b>Ontario Seniors Dental Care Program 100%</b>				
Grant Received	580,664	606,681	26,017	928,975
Operating Expenses	103,575	118,658	15,083	180,823
Professional Services	464,522	481,658	17,135	748,152
<b>Surplus</b>	<b>12,567</b>	<b>6,365</b>	<b>(6,202)</b>	<b>0</b>
<b>School COVID Nurses (School-Focused PHN)</b>				
Grant Received	374,691	350,000	(24,691)	350,000
Operating Expenses	372,398	350,000	(22,398)	350,000
<b>Surplus</b>	<b>2,293</b>		<b>(2,293)</b>	
<b>Other 100% Non-Ministry Funded Programs (December 31 Year End)</b>				
<b>HPPH Donations</b>				
Revenue Received				
Expenses	13,571		(13,571)	