

**HURON PERTH PUBLIC
HEALTH BOARD OF HEALTH**

Zoom Meeting

November 4, 2022

MINUTES

Membership Present: Kathy Vassilakos, Councillor, City of Stratford (Chair); Dave Jewitt, Deputy Mayor, Huron County; Jim Fergusson, Deputy Mayor, Bluewater; Bonnie Henderson, Councillor, City of Stratford; Todd Kasenberg, Mayor, North Perth; Marg Luna, Councillor, Town of St Marys; Myles Murdock (left at 9:45 am), Acting Mayor, Goderich; Bob Wilhelm, Mayor, Perth South; Paul Robinson, Provincial Representative; Bob Parker, Provincial Representative

Membership Absent: Bernie MacLellan, Mayor, Huron East

Staff Present: Dr Miriam Klassen, MOH and CEO; Julie Pauli, Director of Corporate Services; barb Leavitt, Director of Population Health; Tanya Sangster, Director of Community and Family Health; Christina Taylor, Director of Health Protection, Irene Louwagie, Corporate Services Coordinator (recorder)

1. Approval of the Agenda Motion for consideration:

That the Board of Health approve the Agenda for the November 4, 2022 meeting as circulated.

Motion made by: Jim Fergusson

Seconded by: Marg Luna

Carried.

2. Declarations Pecuniary Interest

No declarations of Pecuniary Interest were considered.

3. Closed Session

Motion for Consideration

That the Board of Health move into CLOSED Session at 9:45 am to discuss Personal Matters pertaining to the Performance Review for the Medical Officer of Health.

Motion made by: Todd Kasenberg

Seconded by: Marg Luna

Carried.

Motion for Consideration

That the Board of Health approve the motions of the CLOSED session in regards to the Performance Review for the Medical Officer of Health.

Motion made by: Jim Fergusson

Seconded by: Bonnie Henderson

Carried.

4. **Acceptance of the Motions and Minutes of the Risk and Governance Committee Meeting**

Motion for Consideration:

That the Board of Health approve and adopt the recommendations of the Risk and Governance Committee as represented in the Risk and Governance Committee meeting minutes of November 4, 2022.

Motion made by: Dave Jewitt
Seconded by: Bob Parker
Carried.

5. **Director of Corporate Services Report**

a. **Statement of Accounts – September 30, 2022 Motion for Consideration:**

That the Board of Health approve the Statement of Accounts for the period ending September 30, 2022.

Motion made by: Marg Luna
Seconded by: Dave Jewitt
Carried.

b. **Financial Transactions Reports – September 30, 2022**

Motion for Consideration:

That the Board of Health approve the Financial Transaction Reports for the period of September 1 to 30, 2022 in the total amount of \$1,774,548.76.

Motion made by: Bob Wilhelm
Seconded by: Bob Parker
Carried.

c. **Legal Update**

The Board of Health received an update on the RFP for Legal services presented by Julie Pauli, Director of Corporate Services.

6. **MOH Report**

Motion for Consideration:

That the Board of Health adopt the Report of the Medical Officer of Health as presented.

Motion made by: Bonnie Henderson
Seconded by: Marg Luna
Carried.

7. **Business Arising**

a. **1.03.130 Personnel Policies for Non Union Employees**

Motion for Consideration:

That the Board of Health approve and adopt the updated Board of Health policy, 1.03.130 Personnel Policies for Non Union Employees.

Motion made by: Bob Wilhelm
Seconded by: Jim Fergusson
Carried.

b. 1.01.025 Procedures for the Board of Health

Motion for Consideration:

That the Board of Health approve and adopt the updated Board of Health policy, 1.01.025 Procedures for the Board of Health.

Motion made by: Todd Kasenberg
 Seconded by: Dave Jewitt
 Carried.

8. New Business

a. Staff Report: *The Real Cost of Eating In Huron and Perth 2022*

Motion for Consideration:

That the Board of Health accept the staff recommendations as presented, which include to:

- *Receive the report *The Real Cost of Eating in Huron and Perth 2022* as information, and*
- *Write a letter to the Ontario Minister of Health, asking the Ontario Ministry of Health to support consistent and systemic data collection and methodology for local level food costing across the province in Ontario, and*
- *Copy alPHa member health units and upper tier municipalities (Huron County, Perth County, St Marys and Stratford).*

Motion made by: Bob Parker
 Seconded by: Paul Robinson
 Carried.

b. Board Self Evaluation

On January 1, 2020 the Risk and Governance Committee reviewed and recommended the attached Board Self Evaluation be approved by the Board of Health. The Board of Health approved this recommendation which was further reviewed and re-issued on February 4, 2022. The survey attached includes a submit button. All board members are requested to complete and submit the survey by November 11. The de-identified results and recommendations will be presented during the December board meeting for final board approval. If you have any questions please contact Melissa Rintoul at mrintoul@hpph.ca.

9. Other Business - None

10. Correspondence

a. WECHU Letter – HSO Fee Guide Recommendation

Motion for Consideration:

That the Board of Health receive correspondence item for information purposes.

Motion made by: Bob Wilhelm
 Seconded by: Bob Parker
 Carried.

11. Approval of the Minutes of the November 4, 2022 Board of Health meeting Motion for Consideration:

That the Board of Health approve the minutes of the November 4, 2022 Board of Health meeting as presented.

Motion made by: Marg Luna
 Seconded by: Jim Fergusson
 Carried.

12. **Date of next Meeting**

Friday, December 16, 2022 via Zoom

13. **Adjournment**

Motion for Consideration:

That the meeting of the Huron Perth Public Health Board of Health be adjourned as of 10:54 am.

Motion made by: Marg Luna

Seconded by: Bob Wilhelm

Carried.

14. **Public Announcements - *None***

15. **Education Session – Healthy Babies Healthy Children Program**

Tanya Patry, Public Health Manager presented an Education Session on the Healthy Babies Healthy Children Program.