

**HURON PERTH PUBLIC HEALTH
BOARD OF HEALTH**

Zoom Meeting

**January 13, 2022
10:42am**

MINUTES

Membership Present: Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)
Lesley Biehn (Councillor, City of Stratford)
George Finch (Mayor South Huron and Councillor, Huron County)
Todd Kasenberg, Vice Chair (Mayor, North Perth and Councillor Perth County)
Marg Luna (Councillor, Town of St Marys)
Bernie MacLellan, Chair (Mayor Huron East and Councillor, Huron County)
Bob Parker (Provincial Representative)
Paul Robinson (Provincial Representative)
Cody Sebben (Councillor, City of Stratford)
Bill Vanstone (Deputy Mayor Ashfield-Colbourne-Wawanosh and Councillor, Huron County)

Membership Regrets: Rhonda Ehgoetz (Mayor, Perth East and Warden Perth County)

Staff Present: Dr Miriam Klassen, MOH and CEO
barb Leavitt, Director of Population Health
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health
Melissa Rintoul, Assistant to the Medical Officer of Health (recorder)
Tanya Sangster, Director of Community and Family Health
Christina Taylor, Director of Health Protection

Staff Regrets: Dr Lauren Hayward, Physician Consultant

Public Present: None

1. Approval of the Agenda

Motion for Consideration:

That the Board of Health approve the Agenda for the January 13, 2023 meeting, as circulated.

Motion made by: Marg Luna

Seconded by: George Finch

Carried.

2. Declarations Pecuniary Interest

None were declared

3. Acceptance of the Motions and Minutes of the Risk and Governance Committee Meeting

Motion for Consideration:

That the Board of Health approve and adopt the recommendations of the Risk and Governance Committee as represented in the Risk and Governance Committee meeting minutes of January 13, 2023.

Motion made by: Marg Anderson
Seconded by: Bill Vanstone
Carried.

4. **Acceptance of the Motions and Minutes of the Finance and Personnel Committee Meeting**

Motion for Consideration:

That the Board of Health approve and adopt the recommendations of the Finance and Personnel Committee as represented in the Finance and Personnel Committee meeting minutes of January 13, 2023.

Motion made by: Todd Kasenberg
Seconded by: George Finch
Carried.

5. **Closed Session**

Motion for Consideration

That the Board of Health move into CLOSED Session at 10:45 am to discuss compensation for the Management group.

Motion made by: Marg Luna
Seconded by: Bob Parker
Carried.

The Board of Health returned to open session at 10:50 am

Motion for Consideration

That the Board of Health move into a 2nd CLOSED Session at 11:05 am to discuss compensation for the Non-management non-union group.

Motion made by: Marg Luna
Seconded by: Bob Parker
Carried.

The Board of Health returned to open session at 11:15 am.

Reporting out of Closed Session: The Board discussed the compensation packages for both the Management and Non-union non-management staff.

Motion for Consideration

That the Board of Health approve a 1.5% salary increase for 2023 for Management and Non-union non-management staff:

Motion made by: Bill Vanstone
Seconded by: Marg Luna
Carried.

6. **Director of Corporate Services Report**

a. **Statement of Accounts – November 30, 2022**

Julie Pauli, Director of Corporate Services, provided a review of the Statement of Accounts for the month of November 2022.

Motion for Consideration:

That the Board of Health approve the Statement of Accounts for the period ending November 30, 2022.

Motion made by: Todd Kasenberg
Seconded by: Paul Robinson
Carried.

b. Financial Transactions Reports – November 30, 2022

Julie Pauli, Director of Corporate Services, provided a review of the financial transactions for the month of November 2022, including explanations for some individual transactions.

Motion for Consideration:

That the Board of Health approve the Financial Transaction Reports for the period of November 1 to 30, 2022 in the total amount of \$1 502 673.01.

Motion made by: George Finch
Seconded by: Bob Parker
Carried.

7. MOH Report

Dr Miriam Klassen, Medical Officer of Health and CEO, presented her report to the Board of Health, and answered questions from the Board in regards to COVID-19.

Motion for Consideration:

That the Board of Health adopt the Report of the Medical Officer of Health as presented.

Motion made by: Marg Anderson
Seconded by: George Finch
Carried.

8. Business Arising

a. Mileage

Julie Pauli, Director of Corporate Services provided a presentation on Mileage expenses and impacts of changing the rates for staff.

Motion for Consideration:

That the Board of Health receive the report for information purposes.

Motion made by: Cody Sebben
Seconded by: George Finch
Carried.

9. New Business

a. Determine dates, times, and locations for meetings in 2023.

Motions for Consideration:

That the regular meetings of the Board of Health be held on the second Friday of each month at 9:30am, with the exception of July and August, when the Board of Health will meet as needed.

Motion made by: George Finch
Seconded by: Marg Luna
Carried.

The Board of Health requests that staff bring forward a recommendation in February for in-person meeting logistics.

b. Appointment of Auditors

Julie Pauli, Director of Corporate Services stated that auditors will be appointed at the time the ASP is presented to the Board

c. Appointment of Signing Officers

Motion for Consideration:

That the Signing Officers for all Health Unit bank accounts be the Medical Officer of Health/CEO, the Director of Corporate Services, the Chair and/or Vice-Chair of the Board in accordance with Board Policy 1.05.010 Banking and Investments.

Motion made by: Bill Vanstone
 Seconded by: George Finch
 Carried.

10. Other Business

11. Correspondence

- a. Sudbury and District Public Health letter re: Physical Literacy for Healthy Active Children
- b. Canadian Cancer Society/Heart and Stroke letter re: Ontario Tobacco Settlement Negotiations

Motion for Consideration:

That the Board of Health receive correspondence item for information purposes.

Motion made by: George Finch
 Seconded by: Lesley Biehn
 Carried.

12. Approval of the Minutes of the January 13, 2023, Board of Health meeting

Motion for Consideration:

That the Board of Health approve the minutes of the January 13, 2023, Board of Health meeting as presented.

Motion made by: Marg Luna
 Seconded by: George Finch
 Carried.

13. Date of next Meeting

February 10, 2023 @ 9:30am

14. Adjournment

Motion for Consideration:

That the meeting of the Huron Perth Public Health Board of Health be adjourned as of 11:55 am.

Motion made by: George Finch
 Seconded by: Marg Luna
 Carried.

15. Public Announcements

16. Education Session – deferred due to full agenda