

**HURON PERTH PUBLIC
HEALTH BOARD OF HEALTH**

Zoom Meeting

December 16, 2022

MINUTES

Membership Present: Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)
Leslie Biehn (Councillor, City of Stratford)
Rhonda Ehgoetz (Mayor, Perth East and Warden Perth County)
George Finch (Mayor South Huron and Councillor, Huron County)
Todd Kasenberg (Mayor, North Perth and Councillor Perth County)
Marg Luna (Councillor, Town of St Marys)
Bernie MacLellan (Mayor Huron East and Councillor, Huron County)
Bob Parker (Provincial Representative)
Paul Robinson (Provincial Representative)
Cody Sebben (Councillor, City of Stratford)
Bill Vanstone (Deputy Mayor Ashfield-Colbourne-Wawanosh and Councillor, Huron County)

Staff Present: Dr Lauren Hayward, Physician Consultant
Dr Miriam Klassen, MOH and CEO
barb Leavitt, Director of Population Health
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health *to Chair until new Board of Health Chair elected*
Melissa Rintoul, Assistant to the Medical Officer of Health (recorder)
Tanya Sangster, Director of Community and Family Health
Christina Taylor, Director of Health Protection

Members of the Public Present: None

1. Welcome and Board of Health and Staff Introductions

Julie Pauli, Director of Corporate Services welcomed all to the December meeting of the HPPH Board of Health and facilitated introductions of all appointees.

2. Board of Health Elections

a. Board of Health Chairperson

Motion for Consideration

That Bernie MacLellan be nominated as Chairperson of the Huron Perth Health Unit Board of Health, from this day to the end of 2023.

Motion made by: Marg Luna
Seconded by: Todd Kasenberg
Carried.

Bernie MacLellan presided over the rest of the Board of Health meeting as the newly elected Chairperson.

b. Board of Health Vice Chairperson

Motion for Consideration

That Todd Kasenberg be nominated as Vice Chairperson of the Huron Perth Health Unit Board of Health, from this day to the end of 2023.

Motion made by: Marg Luna
Seconded by: George Finch
Carried.

c. Board of Health Finance and Personnel Committee Chairperson

Motion for Consideration

That moving forward the Vice Chairperson be the Chairperson of the Huron Perth Health Unit Board of Health Finance and Personnel Committee, from this day to the end of 2023.

Motion made by: Marg Luna
Seconded by: George Finch
Carried.

d. Board of Health Risk and Governance Committee Chairperson

Motion for Consideration

That Marg Luna be nominated as Chairperson of the Huron Perth Health Unit Board of Health Risk and Governance Committee, from this day to the end of 2023.

Motion made by: Todd Kasenberg
Seconded by: George Finch
Carried.

e. Appointment of Board of Health Secretary

Motion for Consideration

That the Director of Corporate Services be appointed as Secretary of the Huron Perth Health Unit Board of Health, from this day to the end of 2023.

Motion made by: Todd Kasenberg
Seconded by: Bill Vanstone
Carried.

f. Huron Perth Public Health Board of Health Sub-Committee membership

Motion for Consideration

That the membership of the Huron Perth Board of Health Finance and Personnel Committee and the Huron Perth Board of Health Risk and Governance Committee continue to be operationalized as committees of the whole at this time.

Motion made by: Marg Luna
Seconded by: George Finch
Carried.

g. Board Remuneration including Mileage

Motion for Consideration

That the rate of mileage to be paid to Provincial Appointees of the HPPH Board of Health be aligned with the rates paid to staff of HPPH. Julie Pauli will bring the rates back to the January meeting along with the CRA rates for comparison.

Motion made by: Bob Parker
Seconded by: George Finch
Carried.

That the rate of remuneration to be paid to Board of Health Provincial Appointees will be full day at \$192.44 (over four hours) and half day at \$127.45.

Motion made by: Marg Luna
Seconded by: Marg Anderson
Carried.

3. **Approval of the Agenda**
Motion for consideration:

That the Board of Health approve the Agenda for the December 16, 2022, meeting as circulated.

Motion made by: Lesley Biehn
Seconded by: Bill Vanstone
Carried.

4. **Declarations Pecuniary Interest**

No declarations of Pecuniary Interest were considered.

5. **Director of Corporate Services Report**

a. **Statement of Accounts – October 31, 2022**

Motion for Consideration:

That the Board of Health approve the Statement of Accounts for the period ending October 31, 2022.

Motion made by: Rhonda Ehgoetz
Seconded by: Bob Parker
Carried.

b. **Financial Transactions Reports – October 31, 2022**

Motion for Consideration:

Marg Anderson declared a conflict of interest in this item and did not participate in this motion.

That the Board of Health approve the Financial Transaction Reports for the period of October 1 to 31, 2022 in the total amount of \$1,964,132.79.

Motion made by: Lesley Biehn
Seconded by: George Finch
Carried.

6. **MOH Report**

Motion for Consideration:

That the Board of Health adopt the Report of the Medical Officer of Health as presented.

Motion made by: Bob Parker
Seconded by: George Finch
Carried.

7. **Business Arising – None**

8. **New Business**

a. **Orientation**

i. Board of Health Orientation Manual

Available in *Drop Box* as per introduction email (sent December 8, 2022)
(Contact Melissa Rintoul if you require hard copy)

ii. Conflict of Interest Agreement (attached to introduction email)

To be signed (may be signed electronically, or printed, signed and scanned) and emailed to mrintoul@hph.ca; if you have any questions, please call Melissa Rintoul at 1-888-221-2133 x 3256.

iii. Confidentiality Agreement (attached to introduction email)

To be signed (may be signed electronically, or printed, signed and scanned) and emailed to mrintoul@hph.ca; if you have any questions, please call Melissa Rintoul at 1-888-221-2133 x 3256.

9. Other Business

10. Correspondence

- a. Peterborough Public Health Letter – HBHC and ITDP Funding

Motion for Consideration:

That the Board of Health receive correspondence item for information purposes.

Motion made by: George Finch
Seconded by: Marg Luna
Carried.

11. Approval of the Minutes of the December 16, 2022 Board of Health meeting Motion for Consideration:

That the Board of Health approve the minutes of the December 16, 2022 Board of Health meeting as presented.

Motion made by: Bill Vanstone
Seconded by: George Finch
Carried.

12. Date of next Meeting

Friday, January 13, 2023 via Zoom

13. Adjournment

Motion for Consideration:

That the meeting of the Huron Perth Public Health Board of Health be adjourned as of 10:34 am.

Motion made by: George Finch
Seconded by: Bob Parker
Carried.

14. Public Announcements

15. Education Session – Sexually Transmitted Infections (STI) and Monkeypox (mpox)