

HURON PERTH PUBLIC HEALTH BOARD

Via Zoom

January 7, 2022

Members present: Jim Fergusson, Bonnie Henderson, Dave Jewitt, Todd Kasenberg, Marg Luna, Bernie MacLellan, Myles Murdock, Kathy Vassilakos, Bob Wilhelm, Paul Robinson, Robert Parker

Staff present: Dr Miriam Klassen, Medical Officer of Health/CEO; Julie Pauli, Director of Corporate Services (Interim Chair); barb Leavitt, Director of Population Health; Dr Lauren Hayward, Physician Consultant; Melissa Rintoul, Executive Assistant to the MOH (Recorder)

Board of Health Introductions

Julie Pauli led an introduction of the Board of Health membership.

Board Elections for 2022

a. Chair

Moved by: Dave Jewitt
Seconded by: Bob Wilhelm

That, Kathy Vassilakos be nominated for Chair of the Huron Perth Health Unit Board of Health, for 2022.

Carried.

Kathy Vassilakos was declared the Chair of the Board of Health of the Huron Perth Health Unit for 2022.

Kathy Vassilakos, Chair presiding over the remainder of the meeting.

b. Vice-Chair

Moved by: Bernie MacLellan
Seconded by: Marg Luna

That Dave Jewitt be Vice Chair of the Huron Perth Unit Board of Health for 2022.

Carried.

Dave Jewitt was declared the Vice Chair of the Board of Health of the Huron Perth Health Unit for 2022.

c. Finance and Personnel Committee Chair

Moved by: Dave Jewitt
Seconded by: Marg Luna

That Bob Wilhelm, be nominated as Chair of the Huron Perth Board of Health Finance and Personnel Committee for 2022.

Carried.

Bob Wilhelm was declared the Chair of the Board of Health Finance and Personnel Committee of the Huron Perth Health Unit for 2022.

d. Governance and Risk Committee Chair

Moved by: Dave Jewitt
Seconded by: Marg Luna

That Myles Murdock, be nominated as Chair of the Huron Perth Board of Health Governance and Risk Committee for 2022.

Carried.

Myles Murdock was declared the Chair of the Board of Health Governance and Risk Committee of the Huron Perth Health Unit for 2022.

e. Closed Meetings

Moved by: Bob Wilhelm
Seconded by: Myles Murdock

That senior leadership staff may remain in closed session meetings, with the exception of specific matters to be determined on a case by case basis.

Carried.

f. Huron Perth Public Health Board of Health Sub-Committee Membership

Moved by: Bob Wilhelm
Seconded by: Myles Murdock

That the membership of the Huron Perth Board of Health Finance and Personnel and the Huron Perth Public Health Board of Health Governance and Risk Committee continue to be operationalized as committees of the whole at this time.

Carried.

g. Board Member Remuneration

Moved by: Bob Wilhelm
Seconded by: Marg Luna

To defer this item to the February meeting

Carried.

h. Mileage

Moved by: Bob Wilhelm
Seconded by: Bernie MacLellan

That the rate of mileage be set at the current rate paid to staff which is 53 cents per km at this time.

Carried.

Approval of the Agenda

Moved by: Todd Kasenberg
Seconded by: Myles Murdock

That the agenda for today's meeting be adopted with the addition of *Update of HPPH Insurance* as part of the Director of Corporate Services Report, and an addition of correspondence, *HPPH MOH email reply re: Omicron*.
Carried.

Pecuniary Interest

There were no disclosures of pecuniary interest.

Director of Corporate Services Report

Statement of Accounts

Julie Pauli, Director of Corporate Service, provided an overview of Huron Perth Public Health financial statements for the period ending November 30, 2021.

Moved by: Bonnie Henderson
Seconded by: Dave Jewitt

That the Board approve the Statement of Accounts for period ending November 30, 2021.

Carried.

Discussion regarding Seniors Dental program expenses to be brought back to the February 2022 Board of Health meeting.

Financial Transactions Reports

Julie Pauli, provided an overview of the final GL Trial Balance Transaction Details for the period ending November 30, 2021.

Moved by: Bob Wilhelm
Seconded by: Todd Kasenberg

That the Board approve the Financial Transaction Reports for the period of November 1, 2021 to November 30, 2021 in the amount of \$1,880,330.43.

Carried.

Insurance Renewal

Julie Pauli led a presentation of the Insurance Renewal Policy from Intact Insurance and provided opportunity for discussion regarding liability limits.

Moved by: Bob Wilhelm
Seconded by: Jim Fergusson

That the Board approves the renewal of Liability and Cyber insurance through Intact Insurance with a liability limit of \$25 million.

Carried.

Moved by: Bonnie Henderson
Seconded by: Todd Kasenberg

The Board of Health requests that staff bring back a written staff report and presentation regarding insurance liability coverage, cyber insurance and claims history pertaining to public health and board of health directors, listing of the concerns of Cowan Insurance in dropping cyber coverage for public health, to be brought back to the February HPPH Board of Health meeting.

Carried.

MOH Report

A written report, was presented by Dr Miriam Klassen and updated to current information in regards to the COVID-19 pandemic and the public health response, including time for questions from the Board of Health and discussion.

Moved by: Marg Luna
Seconded by: Dave Jewitt

That the Medical Officer of Health Report be adopted as presented.

Carried.

HPPH Board of Health Orientation Manuals

New Orientation manuals are being compiled and assembled and will be couriered to each Board of Health Member in January of 2022.

HPPH Board of Health Conflict of Interest Declarations and Confidentiality Agreements 2022

All Board of Health Members are required to complete both of the forms and return to the attention of Melissa Rintoul, prior to the next Board of Health Meeting on February 4, 2022.

Correspondence

- a. County of Perth re: 2022 Boards/Committee Council Appointments
- b. Grey Bruce Health Unit letter re: Support for Local Boards of Health
- c. HPPH Medical Officer of Health email reply re: Omicron

Moved by: Bernie MacLellan
Seconded by: Myles Murdock

That the Board receive correspondence items for information purposes.

Carried.

Approval of the Minutes of the January 7, 2022 Board of Health Adjournment

Moved by: Bob Wilhelm
Seconded by: Todd Kasenberg

That the minutes of today's board of Health meeting be approved as presented.

Carried.

Adjournment

Moved by: Bob Wilhelm
Seconded by: Todd Kasenberg

That we now adjourn.

Carried.

Meeting adjourned at 11:32 am

Next Meeting

Friday, February 4, 2022 at 930 am

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Kathy Vassilakos', with a stylized flourish at the end.

Kathy Vassilakos, Chair