

Huron Perth Public Health  
**BOARD OF HEALTH**

West Gore Site  
Multipurpose Rooms

November 14, 2025  
9:30 am

**MINUTES**

**Membership present:** Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)  
Lesley Biehn (Councillor, City of Stratford)  
Sheryl Feagan (Provincial Representative)  
George Finch (Mayor South Huron and Councillor, Huron County)  
Todd Kasenberg, Vice-Chair (Mayor, North Perth and Councillor Perth County) \*  
Marg Luna (Councillor, Town of St Marys)  
Bernie MacLellan, Chair (Mayor Huron East and Councillor, Huron County)  
Bob Parker (Provincial Representative)  
Jared Petteplace (Provincial Representative)  
Paul Robinson (Provincial Representative)  
Cody Sebben (Councillor, City of Stratford)  
Bill Vanstone (Deputy Mayor Ashfield-Colbourne-Wawanosh and Councillor, Huron County)  
Adam Waxman (Provincial Representative)  
Robert Wilhelm (Councillor, Perth South and Councillor, Perth County)

**Staff Present:** Dr. Lauren Hayward, Physician Consultant  
Dr. Miriam Klassen, MOH and CEO  
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health  
Melissa Rintoul, Executive Assistant to the Medical Officer of Health (Recorder)  
Tanya Sangster, Director of Community and Family Health  
Christina Taylor, Director of Health Protection

**Members of the Media and Public in attendance:** Nicole Beswitherick, Midwestern Newspapers

\*Attended virtually

**Note:** Finance and Personnel Committee (F&P) and Risk and Governance Committee (R&G) are operationalized as committees of the whole as per BOH motions January 2024 and January 2025.

1. **Land Acknowledgement ~ Bill Vanstone**

*"We acknowledge that the land where we gather today is the traditional territory of the Anishinaabe, Haudenosaunee, Neutral, and Wendat peoples. We acknowledge and recognize our roles and shared responsibilities as treaty people committed to moving forward in the spirit of reconciliation, gratitude, and respect with all Indigenous, First Nation, Métis and Inuit people."*

2. **Approval of the Agenda**

Motion for Consideration:

*That the Board of Health approves the Agenda for the November 14, 2025, meeting as circulated.*

Motion made by: George Finch  
Seconded by: Bill Vanstone  
Carried.

3. **Declarations of Pecuniary Interest**

Marg Anderson – declared for the Appointment of the Auditors from the October 10, 2025, Board meeting.  
Lesley Biehn – declared for 5b. Financial Transactions.

4. **Closed Session**

Motion for Consideration:

*That the Board of Health enter into CLOSED session for discussions pertaining to:*

- *Two non-union labour relations matters.*

Motion made by: Bob Wilhelm

Seconded by: Marg Luna

Carried.

The Board of Health returned to OPEN session at 10:15am.

Reporting Out

The Board of Health received presentations pertaining to 2026 wage negotiations from Janet Jackson, Manager Sexual Health, Harm Reduction and Oral Health, representing Management staff, and Melissa Rintoul, Executive Assistant to the Medical Officer of Health and BOH, representing the non-union non-management staff. The Board gave staff direction.

5. **Director of Corporate Services Report – Julie Pauli**

a. Statement of Accounts – September 2025

Motion for Consideration:

*That the Board of Health approves the Statement of Accounts for the period ending September 30, 2025.*

Motion made by: Paul Robinson

Seconded by: George Finch

Carried.

b. **Financial Transactions** – September 1 – September 30, 2025

Motion for Consideration

*That the Board of Health approves the Financial Transaction Reports for the period of September 1 – September 30, 2025, in total amount of \$1,303,481.08.*

Motion made by: Adam Waxman

Seconded by: Sheryl Feagan

Carried.

6. **MOH Report – Dr Miriam Klassen**

Motion for Consideration

*That the Board of Health receive the Report of the Medical Officer of Health for information purposes.*

Motion made by: Sheryl Feagan

Seconded by: Bob Wilhelm

Carried.

7. **Business Arising**

a. Board of Health Self Evaluation

The Board of Health completed the Board of Health Self Evaluation in compliance with Board Policy 1.01.040 *Risk and Governance Committee*. A summary of the results will be shared at a future meeting.

8. **New Business ~ none**

9. **Other Business**

10. **Correspondence – *attached***

- a. NWHU letter and report re – *Examining the Impact of Alcohol Availability on Police, Emergency and Health Services in the Northwestern Health Unit Catchment Area 2022-2024*

- b. alPHa Summary re – *2025 Ontario Economic Outlook and Fiscal Review – A Plan to protect Ontario*

Motion for Consideration:

*That the Board of Health receives correspondence items for information purposes.*

Motion made by: Marg Anderson

Seconded by: Marg Luna

Carried.

11. **Approval of the Minutes of November 14, 2025, Board of Health meeting**

Motion for Consideration:

*That the Board of Health approves the minutes of November 14, 2025, Board of Health meeting as presented.*

Motion made by: Marg Luna

Seconded by: Bob Wilhelm

Carried.

12. **Date of Next Meeting**

The date of the next meeting will be held on **Friday, December 12, 2025.**

13. **Adjournment**

Motion for Consideration:

*That the meeting of the Huron Perth Public Health Board of Health be adjourned as of 10:43 am.*

Motion made by: Jared Petteplace

Seconded by: George Finch

Carried.

14. **Public Announcements**

15. **Education Session** – Deferred for the completion of the Board of Health Self Evaluation and preparation for Employee Recognition awards.