

Huron Perth Public Health
BOARD OF HEALTH

Via Zoom

December 8, 2023
9:52am

MINUTES

Membership Present: Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)
Lesley Biehn (Councillor, City of Stratford)
Rhonda Ehgoetz (Mayor, Perth East and Warden Perth County) *via Zoom*
George Finch (Mayor South Huron and Councillor, Huron County)
Todd Kasenberg, Vice Chair (Mayor, North Perth and Councillor Perth County)
Marg Luna (Councillor, Town of St Marys)
Bernie MacLellan, Chair (Mayor Huron East and Councillor, Huron County)
Bob Parker (Provincial Representative)
Cody Sebben (Councillor, City of Stratford) *via Zoom*
Bill Vanstone (Deputy Mayor Ashfield-Colbourne-Wawanosh and Councillor, Huron County)

*Note: Todd Kasenberg Chaired the meeting in place of Bernie MacLellan due to technology issues.
Bernie MacLellan left the meeting at 10:54am

Membership Regrets: Paul Robinson (Provincial Representative)

Staff Present: Dr. Lauren Hayward, Physician Consultant
Dr. Miriam Klassen, MOH and CEO
barb Leavitt, Director of Population Health
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health
Melissa Rintoul, Executive Assistant to the Medical Officer of Health (Recorder)
Christina Taylor, Director of Health Protection

Staff Regrets: Tanya Sangster, Director of Community and Family Health

Public/Media Present: Kelsey Bent, Listowel Banner

1. **Land Acknowledgement ~ Marg Luna**

"We acknowledge that the land where we gather today is the traditional territory of the Anishinaabe, Haudenosaunee, Neutral, and Wendat peoples. We acknowledge and recognize our roles and shared responsibilities as treaty people committed to moving forward in the spirit of reconciliation, gratitude, and respect with all Indigenous, First Nation, Métis and Inuit people."

2. **Approval of the Agenda**

Motion for Consideration:

That the Board of Health approve the Agenda for the December 8, 2023 meeting as circulated.

Motion made by: George Finch
Seconded by: Marg Anderson
Carried.

3. **Declarations of Pecuniary Interest**

None

4. **Closed Session**

Motion for Consideration:

That the Board of Health move into CLOSED Session at 9:56am to discuss labour relations (non-union non-management and management 2024 wage negotiations).

Motion made by: Marg Luna
Seconded by: George Finch
Carried.

The Board of Health ended CLOSED session at 10:17am

Reporting Out

- a. The Board of Health received presentations pertaining to 2024 wage negotiations from Jes Thompson, Manager of Infectious Disease, representing management staff, and Tracy McGraw, representing the non-union, non-management staff.

The Board of Health provided direction to the Director of Corporate Services regarding Non-Union Non-Management wages and Management wages.

5. **Acceptance of the Motions and Recommendations of the Risk and Governance Committee Meeting**

Motion for Consideration

That the Board of Health approve and adopt the motions and recommendations of the Risk and Governance Committee as represented in the Risk and Governance Committee meeting minutes of December 8, 2023.

Motion made by: George Finch
Seconded by: Bob Parker
Carried.

6. **Director of Corporate Services Report**

- a. **Statement of Accounts** – October 31, 2023

Motion for Consideration:

That the Board of Health approve the Statement of Accounts for the period ending October 31, 2023.

Motion made by: Bernie MacLellan
Seconded by: Leslie Biehn
Carried.

- b. **Financial Transactions** – October 1-31, 2023

Motion for Consideration

That the Board of Health approve the Financial Transaction Reports for the period of October 1-31, 2023, in the total amount of \$1 497 183.34.

Motion made by: Bob Parker
Seconded by: Marg Luna
Carried.

Note: Dr Klassen will reach out to HPPH Communications in regards to the expenses being paid to Goderich Signal Star.

7. **MOH Report**

Motion for Consideration:

That the Board of Health receive the Report of the Medical Officer of Health as presented.

Motion made by: Marg Anderson

Seconded by: Leslie Biehn

Carried.

Motion for Consideration:

That the Board of Health directs staff to draft and send a letter to all relevant parties in regards to action being taken on Nicotine Pouches to be signed by the Chair of the Board of Health and Dr Klassen, MOH.

Motion made by: Marg Luna

Seconded by: George Finch

Carried.

8. **Business Arising**

a. Provincial Appointees

The Board of Health received the two letters of correspondence from the Executive Council of Ontario reappointing Robert Parker and Paul Robinson as Provincial Representatives on the Huron Perth Health Unit Board of Health, effective January 1, 2024 for a period not to exceed three years, for information purposes.

9. **New Business**

a. Staff Report: Board of Health Meetings (Closed and Committees)

Dr Miriam Klassen provided an overview of the report and the supporting information received from legal council in regards to the structure of the meetings where it concerns Committees of the Whole and Closed sessions.

Motion for Consideration:

That the Board of Health for Huron Perth Public Health adopt the staff recommendation to combine Board and Committee Agendas going forward, as long as committees are comprised of Committees of the Whole; and

That the Board of Health for Huron Perth Public Health receive the information on Closed meetings for information purposes.

Motion made by: Bernie MacLellan

Seconded by: Bob Parker

Carried.

10. **Other Business ~ None**

11. **Correspondence**

a. alPHa letter re Voluntary Mergers and Boards of Health – 2023Dec01

Motions for Consideration:

That the Board of Health receive the above correspondence item for information purposes.

Motion made by: Marg Luna

Seconded by: George Finch

Carried.

12. **Approval of the Minutes of the December 8, 2023, Board of Health meeting**

Motion for Consideration:

That the Board of Health approve the minutes of the December 8, 2023, Board of Health meeting as presented.

Motion made by: Marg Luna
Seconded by: George Finch
Carried.

13. **Date of Next Meeting**

The date of the next meeting will be held on **Friday, January 12, 2024** via zoom.

14. **Adjournment**

Motion for Consideration:

That the meeting of the Huron Perth Public Health Board of Health be adjourned as of 11:02 am.

Motion made by: Marg Anderson
Seconded by: Lesley Biehn
Carried.

15. **Public Announcements**

- None

16. **Education Session – Population Health Surveillance: Routine Reporting of Respiratory Activity and Overdoses ~ presented by Dr. Renate VanDorp**