

Huron Perth Public Health
BOARD OF HEALTH

Virtually
Via Zoom

February 13, 2026
9:30 am

MINUTES

Membership Present: Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)
Lesley Biehn (Councillor, City of Stratford)
George Finch (Mayor South Huron and Councillor, Huron County)
Todd Kasenberg, Vice-Chair (Mayor, North Perth and Councillor Perth County)
Marg Luna (Councillor, Town of St Marys)
Bernie MacLellan, Chair (Mayor Huron East and Councillor, Huron County)
Bob Parker (Provincial Representative)
Jared Petteplace (Provincial Representative)
Paul Robinson (Provincial Representative)
Cody Sebben (Councillor, City of Stratford)
Bill Vanstone (Deputy Mayor Ashfield-Colbourne-Wawanosh and Councillor, Huron County)
Adam Waxman (Provincial Representative)
Robert Wilhelm (Councillor, Perth South and Councillor, Perth County)

Membership Regrets: Sheryl Feagan (Provincial Representative)

Staff Present: Dr. Miriam Klassen, MOH and CEO
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health
Melissa Rintoul, Executive Assistant to the Medical Officer of Health (Recorder)
Tanya Sangster, Director of Community and Family Health
Christina Taylor, Director of Health Protection

Staff Regrets: Dr Lauren Hayward, Physician Consultant

Media Present: Nicole Beswitherick, Midwestern Newspapers *entered meeting following closed session.

1. **Land Acknowledgement ~ Robert Wilhelm**

"We acknowledge that the land where we gather today is the traditional territory of the Anishinaabe, Haudenosaunee, Neutral, and Wendat peoples. We acknowledge and recognize our roles and shared responsibilities as treaty people committed to moving forward in the spirit of reconciliation, gratitude, and respect with all Indigenous, First Nation, Métis and Inuit people."

2. **Approval of the Agenda**

Motion for Consideration:

That the Board of Health approves the Agenda for the February 13, 2026, meeting as circulated.

Motion made by: George Finch
Seconded by: Robert Wilhelm
Carried.

3. **Declarations of Pecuniary Interest ~ None**

4. **Closed Session**

Motion for Consideration:

That the Board of Health enter into CLOSED session for discussions pertaining to:

- *Board of Health Education*
- *instruction to be applied to negotiations on behalf of the Board regarding a lease agreement.*

Motion made by: Marg Anderson

Seconded by: Marg Luna

Carried.

The Board of Health returned to OPEN session at 10:33 am.

Reporting Out

- Dale Lyttle, Senior Public Health Inspector, led the Annual Mandatory Board of Health Emergency Response Training.
- Julie Pauli, Director of Corporate Services, presented information regarding a lease agreement and the Board of Health provided direction to staff.

5. **Director of Corporate Services Report – Julie Pauli**

a. **Statement of Accounts** – December 2025 – *deferred until completion of audit*

b. **Financial Transactions** – December 1 – December 31, 2025

Motion for Consideration

That the Board of Health approves the Financial Transaction Reports for the period of December 1 – December 31, 2025, in total amount of \$1,946,126.61.

Motion made by: Bill Vanstone

Seconded by: Adam Waxman

Carried.

Julie Pauli, Director of Corporate Services, also provided an update for information purposes regarding a recent update to our One-Time Funding request approvals from the Ministry.

6. **MOH Report – Dr Miriam Klassen**

Dr Miriam Klassen presented highlights of her Medical Officer Report to the Board of Health, with an allowance for questions and clarification.

Motion for Consideration

That the Board of Health receive the Report of the Medical Officer of Health for information purposes.

Motion made by: Marg Anderson

Seconded by: George Finch

Carried.

7. **Business Arising**

a. **1.02.010 Organizational Chart**

Julie Pauli, Director of Corporate Services, presented an updated 1.02.0010 Organizational Chart for approval by the Board of Health.

Motion for Consideration

That the Board of Health approves the updated Organizational Chart.

Motion made by: Paul Robinson

Seconded by: Robert Wilhelm

Carried.

8. **New Business**

a. Board of Health Policy 1.02.060 Code of Conduct

Dr Miriam Klassen, MOH and CEO presented the updated Board of Health Policy 1.02.060 Code of Conduct for approval by the Board of Health.

Motion for Consideration

That the Board of Health approves the updated Board of Health Policy 1.02.060 Code of Conduct as presented.

Motion made by: Todd Kasenberg
Seconded by: Paul Robinson
Carried.

b. Board of Health Policy 1.02.062 Problem Solving in the Organization

Dr Miriam Klassen, MOH and CEO presented the updated Board of Health Procedure 1.02.062 Problem Solving in the Organization for approval by the Board of Health.

Motion for Consideration

That the Board of Health approves the updated Board of Health Procedure 1.02.062 Problem Solving as presented.

Motion made by: Adam Waxman
Seconded by: George Finch
Carried.

c. Board of Health Policy 1.02.065 Accessibility for Ontarians with Disabilities

Julie Pauli, Director of Corporate Services presented the updated Board of Health Policy 1.02.065 Accessibility for Ontarians with Disabilities for approval by the Board of Health.

Motion for Consideration

That the Board of Health approves the updated Board of Health Policy 1.02.065 Accessibility for Ontarians with Disabilities as presented.

Motion made by: Marg Luna
Seconded by: Robert Wilhelm
Carried.

d. Board of Health Policy 1.02.070 Service and Accessibility Standards

Motion for Consideration

That the Board of Health approves the updated Board of Health Policy 1.02.070 Service and Accessibility Standards as presented.

Motion made by: Marg Anderson
Seconded by: Bill Vanstone
Carried.

e. Board of Health Policy 1.02.075 Accessible Client Service Standards

Motion for Consideration

That the Board of Health approves the removal of Board of Health Policy 1.02.070 Service and Accessibility Standards from the Board of Health Policy Manual as the content has been included within Board of Health Policy 1.02.070 Service and Accessibility Standards.

Motion made by: Lesley Biehn
Seconded by: George Finch
Carried.

f. Board of Health Policy 1.03.020 Discipline

Motion for Consideration

That the Board of Health approves the updated Board of Health Policy 1.03.020 Discipline as presented.

Motion made by: George Finch
Seconded by: Jared Petteplace
Carried.

g. Board of Health Policy 1.03.100 Performance Review

Motion for Consideration

That the Board of Health approves the updated Board of Health Policy 1.03.100 Performance Review as presented.

Motion made by: Paul Robinson
Seconded by: Bob Parker
Carried.

h. HPPH Board Meetings Schedule Conflicts (i.e., with alPHa symposiums)

Dr Miriam Klassen led a discussion regarding the conflict of alPHa events and the Board of Health meeting schedule.

9. Other Business ~ none

10. Correspondence

- a. MLHU Board of Health Report re Alcohol Labelling Policy Position – *staff will be bringing a report to the BOH in the near future*
- b. alPHa InfoBreak – Winter 2026

Motion for Consideration:

That the Board of Health receives correspondence items for information purposes.

Motion made by: George Finch
Seconded by: Adam Waxman
Carried.

11. Approval of the Minutes of February 13, 2026, Board of Health meeting

Motion for Consideration:

That the Board of Health approves the minutes of February 13, 2026, Board of Health meeting as presented.

Motion made by: Robert Wilhelm
Seconded by: Paul Robinson
Carried.

12. Date of Next Meeting

The date of the next meeting will be held on **Friday, March 13, 2026, in person at the West Gore office of HPPH.**

13. Adjournment

Motion for Consideration:

That the meeting of the Huron Perth Public Health Board of Health be adjourned as of 10:57 am.

Motion made by: Bill Vanstone
Seconded by: Marg Anderson
Carried.

14. **Public Announcements**

15. **Education Session**

Deferred due to mandatory Board of Health Emergency Response Training