

Huron Perth Public Health
BOARD OF HEALTH

**West Gore Site
Multipurpose Rooms**

**September 12, 2025
9:30 am**

MINUTES

Membership Present: Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)
Lesley Biehn (Councillor, City of Stratford)
Sheryl Feagan (Provincial Representative)
George Finch (Mayor South Huron and Councillor, Huron County)
Marg Luna (Councillor, Town of St Marys)*
Bernie MacLellan, Chair (Mayor Huron East and Councillor, Huron County)
Bob Parker (Provincial Representative)
Jared Petteplace (Provincial Representative)*
Paul Robinson (Provincial Representative)
Cody Sebben (Councillor, City of Stratford)
Bill Vanstone (Deputy Mayor Ashfield-Colbourne-Wawanosh and Councillor, Huron County)
Adam Waxman (Provincial Representative)
Robert Wilhelm (Councillor, Perth South and Councillor, Perth County)

Membership Regrets: Todd Kasenberg, Vice-Chair (Mayor of North Perth and Councillor Perth County)

Staff Invited: Dr. Lauren Hayward, Physician Consultant
Dr. Miriam Klassen, MOH and CEO
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health
Melissa Rintoul, Executive Assistant to the Medical Officer of Health (Recorder)
Tanya Sangster, Director of Community and Family Health
Christina Taylor, Director of Health Protection

Media in attendance: Nicole Beswitherick, Listowel Banner

*Joined via Zoom

Note: Finance and Personnel Committee (F&P) and Risk and Governance Committee (R&G) are operationalized as committees of the whole as per BOH motions January 2024 and January 2025.

1. Land Acknowledgement ~ Paul Robinson

"We acknowledge that the land where we gather today is the traditional territory of the Anishinaabe, Haudenosaunee, Neutral, and Wendat peoples. We acknowledge and recognize our roles and shared responsibilities as treaty people committed to moving forward in the spirit of reconciliation, gratitude, and respect with all Indigenous, First Nation, Métis and Inuit people."

2. Approval of the Agenda

Motion for Consideration:

That the Board of Health approves the Agenda for the September 12, 2025, meeting as circulated.

Motion made by: George Finch
Seconded by: Marg Anderson
Carried.

3. Declarations of Pecuniary Interest ~ None

4. **Closed Session**

Motion for Consideration:

That the Board of Health enter into CLOSED session for discussions pertaining to Labour Relations and Personal Matters involving identifiable individuals.

Motion made by: George Finch
Seconded by: Bob Wilhelm
Carried.

The Board of Health returned to OPEN session at 9:51am

Reporting Out

The Board of Health:

- ratified the CUPE collective agreement as presented.

Labour Relations – CUPE Mandate (Finance and Personnel) – Julie Pauli

Julie Pauli, Director of Corporate Services, provided a summary of the proposed new CUPE Collective Agreement.

Motion for Consideration

That the Board of Health ratify the CUPE 2025-2027 Collective Agreement as presented by Julie Pauli, Director of Corporate Services.

Motion made by: Bob Parker
Seconded by: George Finch
Carried;

- received an update regarding identifiable individuals;
- provided staff with direction regarding an identifiable individual.

5. **Director of Corporate Services Report – Julie Pauli**

a. Statement of Accounts – July 2025

Motion for Consideration:

That the Board of Health approves the Statement of Accounts for the period ending July 31, 2025.

Motion made by: Bob Wilhelm
Seconded by: Paul Robinson
Carried.

b. **Financial Transactions – May 1 – July 31, 2025**

Motion for Consideration

That the Board of Health approves the Financial Transaction Reports for the period of May 1-July 31, 2025, in total amount of \$4,719,082.64.

Motion made by: George Finch
Seconded by: Bob Wilhelm
Carried.

6. **MOH Report – Dr Miriam Klassen**

Motion for Consideration

That the Board of Health receive the Report of the Medical Officer of Health for information purposes.

Motion made by: Bill Vanstone
Seconded by: Marg Anderson
Carried.

7. **Business Arising ~ none**

8. **New Business**

a. **Staff Report –Enterprise Risk Management**

Dr Miriam Klassen, Medical Officer of Health and CEO presented the staff report on the Enterprise Risk Management Plan.

Motion for Consideration

That the Board of Health approves the Enterprise Risk Management plan as presented:

Motion made by: George Finch

Seconded by: Bob Wilhelm

Carried.

b. **1.03.110 Employee Recognition Policy**

Julie Pauli, Director of Corporate Services, presented the updated BOH policy 1.03.110 Employee Recognition.

Motion for Consideration

That the Board of Health approves the updated Board of Health policy 1.03.110 Employee Recognition as presented.

Motion made by: Bill Vanstone

Seconded by: Lesley Biehn

Carried.

c. **1.03.120 Unpaid Leave of Absence Policy and Procedure**

Julie Pauli, Director of Corporate Services presented the updated BOH policy and procedure 1.03.120 Unpaid Leave of Absence.

Motion for Consideration

That the Board of Health approves the updated Board of Health policy 1.01.120 Unpaid Leave of Absence Policy and Procedure as presented.

Motion made by: George Finch

Seconded by: Sheryl Feagan

Carried.

9. **Other Business**

10. **Correspondence**

a. WECHU letter re Addressing Opioid and Substance Harms Resolution - Federal

b. alPHA Infobreak - Summer newsletter

Motion for Consideration:

That the Board of Health receives correspondence items for information purposes.

Motion made by: Bill Vanstone

Seconded by: Marg Anderson

Carried.

11. **Approval of the Minutes of September 12, 2025, Board of Health meeting**

Motion for Consideration:

That the Board of Health approves the minutes of September 12, 2025, Board of Health meeting as presented.

Motion made by: George Finch
Seconded by: Paul Robinson
Carried.

12. **Date of Next Meeting**

The date of the next meeting will be held on **Friday, October 10, 2025.**

13. **Adjournment**

Motion for Consideration:

That the meeting of the Huron Perth Public Health Board of Health be adjourned as of 10:22 am.

Motion made by: Bill Vanstone
Seconded by: Bob Parker
Carried.

14. **Public Announcements**

15. **Education Session:** HPPH Anabaptist Community Programs presented by Julie VanBakel, PHN, Melissa Purdy, NP, and Lindsey Ferguson, PHN