

Huron Perth Public Health
BOARD OF HEALTH

West Gore Site
Multipurpose Rooms

October 10, 2025
9:30 am

MINUTES

Membership Present: Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)
Lesley Biehn (Councillor, City of Stratford)
George Finch (Mayor South Huron and Councillor, Huron County)
Todd Kasenberg, Vice-Chair (Mayor, North Perth and Councillor Perth County)
Marg Luna (Councillor, Town of St Marys)
Bernie MacLellan, Chair (Mayor Huron East and Councillor, Huron County) *
Paul Robinson (Provincial Representative)
Cody Sebben (Councillor, City of Stratford)
Bill Vanstone (Deputy Mayor Ashfield-Colbourne-Wawanosh and Councillor, Huron County)
Adam Waxman (Provincial Representative) *arrived at 9:40am*
Robert Wilhelm (Councillor, Perth South and Councillor, Perth County)

Membership Regrets: Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)
Sheryl Feagan (Provincial Representative)
Bob Parker (Provincial Representative)
Jared Petteplace (Provincial Representative)

Staff Present: Dr. Lauren Hayward, Physician Consultant
Dr. Miriam Klassen, MOH and CEO
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health
Melissa Rintoul, Executive Assistant to the Medical Officer of Health (Recorder)
Tanya Sangster, Director of Community and Family Health
Christina Taylor, Director of Health Protection

Members of the Media and Public in attendance: Rachel Hammermueller, Midwestern Newspapers

*attended virtually

Note: Finance and Personnel Committee (F&P) and Risk and Governance Committee (R&G) are operationalized as committees of the whole as per BOH motions January 2024 and January 2025.

Note: Todd Kasenberg will be chairing this meeting.

1. **Land Acknowledgement ~ Cody Sebben**

"We acknowledge that the land where we gather today is the traditional territory of the Anishinaabe, Haudenosaunee, Neutral, and Wendat peoples. We acknowledge and recognize our roles and shared responsibilities as treaty people committed to moving forward in the spirit of reconciliation, gratitude, and respect with all Indigenous, First Nation, Métis and Inuit people."

2. **Approval of the Agenda**

Motion for Consideration:

That the Board of Health approves the Agenda for the October 10, 2025, meeting as circulated.

Motion made by: George Finch

Seconded by: Marg Luna

Carried.

3. **Declarations of Pecuniary Interest - none**

4. **Closed Session**

Motion for Consideration:

That the Board of Health enter into CLOSED session for discussions pertaining to :

- *two personal matters about an identifiable individual, and;*
- *instruction to be applied to negotiations on behalf of the Board regarding a lease agreement.*

Motion made by: Marg Luna

Seconded by: Lesley Biehn

Carried.

The Board of Health returned to OPEN session at 9:56 am

Reporting Out

- Julie presented the MOH Compensation application to the Board of Health and the Board gave staff direction.
- Julie presented parts of the 2026 draft budget with identifiable Human Resource details for information purposes.
- Julie presented information regarding the Festival Square site lease agreement and the Board of Health provided direction to staff.

5. **Director of Corporate Services Report – Julie Pauli**

a. **Statement of Accounts – August 2025**

Motion for Consideration:

That the Board of Health approves the Statement of Accounts for the period ending August 31, 2025.

Motion made by: Lesley Biehn

Seconded by: George Finch

Carried.

b. **Financial Transactions – August 1 – August 31, 2025**

Motion for Consideration

That the Board of Health approves the Financial Transaction Reports for the period of August 1-August 31, 2025, in total amount of \$1,514,274.34.

Motion made by: Bob Wilhelm

Seconded by: Paul Robinson

Carried.

c. **Budget**

Motion for Consideration

That the Board of Health approves the 2026 budget as presented by Julie Pauli, Director of Corporate Services.

Motion made by: Adam Waxman

Seconded by: Marg Luna

Carried.

6. **MOH Report – Dr Miriam Klassen**

Motion for Consideration

That the Board of Health receives the Report of the Medical Officer of Health for information purposes.

Motion made by: Cody Sebben
Seconded by: Bill Vanstone
Carried.

7. **Business Arising ~ none**

8. **New Business**

a. **Auditors**

Motion for Consideration

That the Board of Health approves the appointment of KPMG as the auditors effective January 1, 2026 for a period of five years.

Motion made by: George Finch
Seconded by: Lesley Biehn
Carried.

b. **1.06.010 Occupational Health and Safety**

Motion for Consideration

That the Board of Health approves the updated Board of Health policy 1.06.010 Occupational Health and Safety as presented and directs the Board Chair to sign.

Motion made by: Bill Vanstone
Seconded by: Bob Wilhelm
Carried.

c. **1.06.030 Injuries, Incidents and First Aid**

Motion for Consideration

That the Board of Health approves the updated Board of Health policy 1.06.030 Injuries, Incidents and First Aid as presented.

Motion made by: Lesley Biehn
Seconded by: Paul Robinson
Carried.

d. **1.06.050 Violence and the Workplace**

Motion for Consideration

That the Board of Health approves the updated Board of Health policy 1.06.050 Violence and the Workplace as presented.

Motion made by: Adam Waxman
Seconded by: George Finch
Carried.

e. **1.06.060 Bullying and Harassment and the Workplace**

Motion for Consideration

That the Board of Health approves the updated Board of Health policy 1.06.060 Bullying and Harassment and the Workplace as presented.

Motion made by: Bob Wilhelm
Seconded by: Bill Vanstone
Carried.

- f. **November 14th All Staff Gathering including Staff Luncheon and Service Awards**
Dr Miriam Klassen reminded the Board of Health of the All Staff Gathering and Luncheon and Service Awards Presentations to take place on November 14th. Melissa Rintoul will send out invitations to all requesting an RSVP to the luncheon and seeking presenters for the Service Award Presentations.
 - g. **Board of Health Self Evaluation**
Dr Miriam Klassen reviewed the process for completing the BOH Self Evaluation this year. The Evaluation will be emailed to the Board of Health membership for review and consideration following the October 10, 2025 Board meeting. However the evaluation will be completed during the Board of Health meeting on November 14th in place of the Education Session portion of the meeting.
 - h. **alPHa 2025 Fall Symposium and Workshops – Nov 5-7, 2025**
Registration for the alPHa 2025 Fall Symposium and Workshops which is taking place online. If you wish to attend, please contact Melissa Rintoul, and she will facilitate registration and payment.
9. **Other Business**
Bernie MacLellan expressed concern regarding vulnerable populations that may not routinely access publicly funded health care. Dr Klassen shared that the differences in level of access lie primarily with the belief systems and priorities of the groups themselves. Public Health has strong relationships with these communities built on a foundation of patience and respect for their values which has allowed for opportunities of public health promotion and care within this population.
10. **Correspondence**
a. WECHU Recommendation/Resolution report – Strengthening Coordination of Provincial and Federal Dental Programs
b. alPHa InfoBreak – Fall 2025
c. Algoma PH letter – re Working Together to Reduce Food Insecurity in Ontario
Motion for Consideration:
That the Board of Health receives correspondence items for information purposes and send a letter of support for WECHU's resolution, copying the respective municipal councils, MPPs, and MPs.
- Motion made by: George Finch
Seconded by: Bill Vanstone
Carried.
11. **Approval of the Minutes of October 10, 2025, Board of Health meeting**
Motion for Consideration:
That the Board of Health approves the minutes of October 10, 2025, Board of Health meeting as presented.
- Motion made by: Bob Wilhelm
Seconded by: Lesley Biehn
Carried.
12. **Date of Next Meeting**
The date of the next meeting will be held on **Friday, November 14, 2025.**
13. **Adjournment**
Motion for Consideration:
That the meeting of the Huron Perth Public Health Board of Health be adjourned as of 10:58 am.

Motion made by: George Finch
Seconded by: Marg Luna
Carried.

14. **Public Announcements**

15. **Education Session – A Day in the Life of Public Health Nurses** presented by: PHNs Julie Bergman, Ashley Furtney, RuthAnn Ogilvie and Amber Schram