

Huron Perth Public Health
BOARD OF HEALTH

West Gore Site
Multipurpose Rooms

March 14, 2025

MINUTES

Membership Present: Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)
Lesley Biehn (Councillor, City of Stratford)
George Finch (Mayor South Huron and Councillor, Huron County)
Todd Kasenberg, Vice-Chair (Mayor, North Perth and Councillor Perth County)
Marg Luna (Councillor, Town of St Marys)
Bernie MacLellan, Chair (Mayor Huron East and Councillor, Huron County)
Bob Parker (Provincial Representative)
Paul Robinson (Provincial Representative)
Robert Wilhelm (Councillor, Perth South and Councillor, Perth County)

Membership Regrets: Bill Vanstone (Deputy Mayor Ashfield-Colbourne-Wawanosh and Councillor, Huron County)
Sheryl Feagan (Provincial Representative)

Membership Absent: Jared Petteplace (Provincial Representative)
Cody Sebben (Councillor, City of Stratford)

Staff Invited: Dr. Miriam Klassen, MOH and CEO
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health
Melissa Rintoul, Executive Assistant to the Medical Officer of Health (Recorder)
Tanya Sangster, Director of Community and Family Health

Staff Regrets: Dr. Lauren Hayward, Physician Consultant
Christina Taylor, Director of Health Protection

Member of the Public/Media Present: Nicole Beswitherick, Listowel Banner

Note: Finance and Personnel Committee (F&P) and Risk and Governance Committee (R&G) are operationalized as committees of the whole as per BOH motions January 2024 and January 2025.

1. **Land Acknowledgement ~ Marg Luna**

"We acknowledge that the land where we gather today is the traditional territory of the Anishinaabe, Haudenosaunee, Neutral, and Wendat peoples. We acknowledge and recognize our roles and shared responsibilities as treaty people committed to moving forward in the spirit of reconciliation, gratitude, and respect with all Indigenous, First Nation, Métis and Inuit people."

2. **Approval of the Agenda**

Motion for Consideration:

That the Board of Health approve the Agenda for the March 14, 2025 meeting.

Motion made by: George Finch
Seconded by: Marg Anderson

Carried.

3. **Declarations of Pecuniary Interest**

Lesley Biehn – Transaction 003287 Countryside Midwives (family member employed be vendor)

4. **Director of Corporate Services Report – Julie Pauli**

a. **Statement of Accounts – January 2025**

Motion for Consideration:

That the Board of Health approve the Statement of Accounts for the period ending January 31, 2025.

Motion made by: Bob Wilhelm
Seconded by: George Finch

Carried.

b. **Financial Transactions – January 1-31, 2025**

Motion for Consideration

That the Board of Health approve the Financial Transaction Reports for the period of January 1-31, 2025, in the total amount of \$1 097 007.81.

Motion made by: Paul Robinson
Seconded by: Lesley Biehn

Carried.

c. **HR Metrics**

For information purposes

Julie Pauli, Director of Corporate Services provided a presentation regarding the 2024 HR Metrics for HPPH.

d. **ASP**

Julie Pauli, Director of Corporate Services presented the 2025 ASP.

Discussion regarding requesting that the One Time Funding requests be approved sooner by the Ministry.

Decision to wait until the new funding model is released and then possibly move the recommendation forward at ROMA if it is not addressed within the new model.

Tanya Sangster provided an overview of a sample program.

Motion for Consideration

That the Board of Health approve the Annual Service Plan (ASP) as presented and direct the Chair, Medical Officer of Health/CEO, and Director of Corporate Services to sign and submit to the Ministry of Health.

Motion made by: Marg Anderson
Seconded by: Bob Parker

Carried.

e. **Mileage**

Motion for Consideration

That the Board of Health approve the maintenance of the current rate of mileage (\$0.68/km and 0.62 for km over 5000).

Motion made by: Bob Parker
Seconded by: Paul Robinson

Carried.

5. **MOH Report – Dr Miriam Klassen** – there will not be a written report for the March BOH

6. **Measles Update – Dr Miriam Klassen**

For information purposes

Dr Miriam Klassen provided a verbal overview of the current Measles outbreak in Huron Perth and the actions that HPPH has taken to date.

7. **Business Arising ~ none**

8. **New Business**

a. **Staff Report - Establishing an Ontario Rural Road Safety Program – Tanya Sangster**

Motion for Consideration

1. *To support the Establishment of an Ontario Rural Road Safety Program via a partnership between Ministry of Transportation, Ontario Good Roads Association and local municipalities as proposed and coordinated through Ontario Good Roads Association, and*
2. *Communicate its support by sending correspondence to The Premier of Ontario and cc: Minister of Transportation; Minister of Infrastructure; Minister of Agriculture; Minister of Rural Affairs; Associate Minister of Emergency Preparedness and Response; Minister of Health; Good Roads; Association of Local Public Health Agencies; All municipalities in Huron and Perth; All local public health boards.*

Motion made by: George Finch

Seconded by: Bob Wilhelm

Carried.

b. **Board of Health Policies**

1.01.040 Risk and Governance Committee

- Board of Health Self Evaluation
- MOH Performance Review
- Core Competencies for Medical Officer of Health and CEO

Motion for Consideration

That the Board of Health approve the updated Board of Health policy 1.01.040 Risk and Governance Committee as presented.

Motion made by: George Finch

Seconded by: Paul Robinson

Carried.

1.03.001 Non Union Job Descriptions – Medical Officer of Health

Motion for Consideration

That the Board of Health approve the updated Board of Health policy 1.03.001 Non Union Job Descriptions – Medical Officer of Health as presented.

Motion made by: Marg Anderson

Seconded by: Todd Kasenberg

Carried.

1.03.070 Staff Development

Motion for Consideration

That the Board of Health approve the updated Board of Health policy 1.03.070 Staff Development as presented.

Motion made by: George Finch

Seconded by: Marg Luna

Carried.

1.03.100 Employee Performance Review

For Information and Approval

That the Board of Health approve the updated Board of Health policy 1.03.100 Employee Performance Review.

Motion made by: Bob Parker
Seconded by: George Finch

Carried.

9. **Other Business ~ none**

10. **Correspondence**

a. alPHa email re alPHa 2025 Conference and AGM Package

It is anticipated that alPHa resolutions will be shared with the Board at the May BOH meeting. Please be prepared to RSVP at the April BOH meeting so that Melissa can make arrangements in a timely manner. HPPH is able to cast four votes during the AGM.

Motion for Consideration:

That the Board of Health receive correspondence items for information purposes.

Motion made by: Bob Wilhelm
Seconded by: George Finch

Carried.

11. **Approval of the Minutes of the March 14, 2025, Board of Health meeting**

Motion for Consideration:

That the Board of Health approve the minutes of the March 14, 2025, Board of Health meeting as presented.

Motion made by: Todd Kasenberg
Seconded by: George Finch

Carried.

12. **Date of Next Meeting**

The date of the next meeting will be held on **Friday, April 11, 2025.**

13. **Adjournment**

Motion for Consideration:

That the meeting of the Huron Perth Public Health Board of Health be adjourned as of 11:19 am.

Motion made by: Marg Anderson
Seconded by: Bob Wilhelm

Carried.

14. **Public Announcements**

15. **Education Session**

Municipal Liaison Program – Angela Willert, Manager Population Health and Sarah Merkel, Public Health Promoter